

**Advisory Committee on People with Disabilities  
January 11, 2023  
MINUTES**

**ROLL CALL**

**MEMBERS PRESENT:**

Michael Smith  
Stephanie Hollis  
Brandon Bayles  
Jessica Reams

**MEMBERS ABSENT:**

**Staff present**

Monica Solko, Deputy City Secretary  
Matt Ribitzki, Deputy City Attorney  
Justin Scharnhorst, Assistant to the City Manager

**1. CALL TO ORDER – 6:12 PM**

**2. CITIZEN APPEARANCES:**

Each person in attendance who desires to speak to the Board on an item NOT posted on the agenda, shall speak during this section. A speaker card must be filled out and turned in to the board secretary prior to addressing the board. Each speaker will be allowed three minutes to speak.

Each person in attendance who desires to speak on an item posted on the agenda shall speak when the item is called forward for consideration.

- No speakers

**3. GENERAL ITEMS:**

A. Discuss and receive an update on the City of Burleson Boards and Commissions. *(Staff Presenter: Monica Solko, Deputy City Secretary)*

B. Nominate and elect a Chair and Vice-Chair for the committee for the Fiscal Year 2022-23 term. *(Staff Presenter: Matt Ribitzki, Deputy City Attorney/Compliance Manager)*

- Motion made by Brandon Bayles second by Michael Smith to nominate Stephanie Hollins as chair, and Michael Smith as vice chair. Motion passed 4-0.

C. Approve the minutes from the September 1, 2021, committee meeting. *(Staff Presenter: Matt Ribitzki, Deputy City Attorney/Compliance Manager)*

- Motion made by Brandon Bayles second by Michael Smith for approve the September 1, 2021 meeting. Motion passed 4-0.

- D. Receive a report, hold a discussion, and give staff direction on updating the City of Burleson's self-evaluation and transition plan. (*Staff Presenter: Matt Ribitzki, Deputy City Attorney/Compliance Manager*)

Matt Ribitzki provided an overview of the self-evaluation ADA project.

- E. Receive a report, hold a discussion, and give staff direction on the committee's goals for Fiscal Year 2022-23. (*Staff Presenter: Matt Ribitzki, Deputy City Attorney/Compliance Manager*)

The committee discussed different elements of accessibility.

4. **COMMUNITY ANNOUNCEMENTS:**

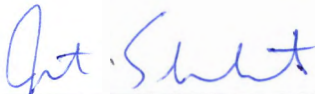
- None

5. **BOARD REQUESTS FOR FUTURE AGENDA ITEMS OR REPORTS:**

- Requested Parks and Recreations collaboration to discuss future construction and how ADA accessibility can impact community parks.

6. **ADJOURN:**

- Motion made by Brandon Bayles second by Michael Smith to adjourn. Motion passed 4-0. Meeting was adjourned at 6:52.



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Justin Scharnhorst  
Assistant to the City Manager