

CEMETERY BOARD
November 20, 2024
MINUTES

Call to Order – 6:00 P.M.

Roll Call

Board Members Present

Vanessa Shimek
John Weeks
Jaime Ibarra
Laurene Davison
Steve Ann Richie

Board Members Absent

John Gonzales
Jamie Jones

Staff Present

Jen Basham, Director
Jessica Martinez, Deputy Director of Parks
Bailey Campbell, Senior Administrative Specialist/Recording Secretary

Guests

None

1. **Call to Order: 6:00 PM**—Vanessa Shimek called the meeting to order at 6:02 PM.

2. **Citizen Appearances**

None.

3. **General**

A. Consider approval of the minutes from the June 21, 2023, meeting. (Staff Contact: Kerry Montgomery, Senior Administrative Specialist)

Jamie Ibarra made a motion to approve the item. John Weeks seconded the motion. Motion passed 5-0. Absent John Gonzales and Jamie Jones.

4. **Reports and Presentations**

A. Receive a report on cemetery updates and maintenance activities. (Staff Contact: Jessica Martinez, Deputy Director of Parks)

Jessica Martinez gave a presentation of on cemetery updates and maintenance activities. A discussion followed.

The board members decided to hold meetings on a semi-annual basis.

5. Requests and Future Agenda Items and Reports

6. Adjourn.

Vanessa Shimek adjourned the meeting.
Time – 6:15 P.M.

Bailey Campbell, Recording Secretary