

**BURLESON CITY COUNCIL REGULAR MEETING**  
**March 21, 2022**  
**MINUTES**

**ROLL CALL**

Council present:

Victoria Johnson  
Rick Green  
Jimmy Stanford  
Chris Fletcher  
Tamara Payne  
Dan McClendon  
Ronnie Johnson

Council Absent:

Staff present

Bryan Langley, City Manager  
Tommy Ludwig, Deputy City Manager  
Amanda Campos, City Secretary  
Monica Solko, Deputy City Secretary  
Allen Taylor, City Attorney  
Matt Ribitzki, Deputy City Attorney

**1. CALL TO ORDER –5:32 PM**

Invocation – Christopher Cass, First Baptist Church of Burleson  
Pledge of Allegiance to the US Flag led by Congressman  
Texas Pledge

**2. PUBLIC PRESENTATIONS**

**A. Proclamations**

- Recognition of Mr. Richard Ernest Livingston for his contributions to Burleson through volunteerism and substitute teaching for Burleson Independent School District.

**B. Presentations**

- None at this time.

**C. Community Interest Items**

- Great grand opening at the new Burleson Bark Park
- Women's History Month
- Visit Bailey Lake artwork
- Keep those effected by the fires in your thoughts
- Recognized the Character Council volunteers
- Join us for the Vietnam Veterans event this weekend
- Join us at the Plaza on April 2<sup>nd</sup> the farmers market event
- Thank you to Communications Department for the informative brochure on the bond election projects, the brochure is on the city's website.

**3. CHANGES TO POSTED AGENDA****A. Items to be continued or withdrawn**

- None at this time.

**B. Items to be withdrawn from Consent Agenda for separate discussion or items to be added to the Consent Agenda.**

- None at this time.

**4. CITIZEN APPEARANCES**

- Bill Janusch, 117 NE Clinton Street, spoke on streets that need repairs and holding contractors accountable to subpar building.

**5. CONSENT AGENDA****A. Minutes from the March 7 regular meeting. (Staff Contact: Amanda Campos, City Secretary)**

Motion made by Dan McClendon and Tamara Payne to approve.

Motion passed 7-0.

**B. Replat of Victory Family Church Addition, Lots 1R-1 and 1R-2, Block 1, addressed as 455 NW John Jones Dr. The property is located northwest of the intersection of SW Hillside Dr. and NW John Jones Dr. (Case 22-001) (Staff Contact: Tony McIlwain, Director of Development Services) (The Planning and Zoning Commission recommended approval by unanimous vote.)**

Motion made by Dan McClendon and Tamara Payne to approve.

Motion passed 7-0.

**C. Replat of Original Town of Burleson, Lots 1R-6R & 7R2-8R2, Block 13, addressed as 131 W Ellison Street within the City of Burleson (Case 22-014). (Staff Contact: Tony McIlwain, Director of Development Services) (The Planning and Zoning Commission recommended unanimous approval.)**

Motion made by Dan McClendon and Tamara Payne to approve.

Motion passed 7-0.

**D. Final Plat of La Cienega, Lots 1-5, Block A, located west of N County Road 810 with an approximate address of 2201 N CR 810, within the Extraterritorial Jurisdiction of the City of Burleson. (Case 21-170) (Staff Contact: Tony McIlwain, Director of Development Services) (The Planning and Zoning Commission were unable to provide a recommendation due to lack of quorum)**

Motion made by Dan McClendon and Tamara Payne to approve.

Motion passed 7-0.

- E. **Final Plat of Hunter Place, Lots 1-15, Block A; Lots 1-45, Block B; HOA Lot 2X, Block B; Lots 1-14, Block C; Lots 1-26, Block D; HOA Lots 4X & 6X, Block D; Lots 1-11, Block E; Lots 1-6, Block F; Lots 1-13, Block G; HOA Lots 1X, Block G; Lots 1-16, Block H, HOA Lots 3X & 5X, Block G, located northwest of the intersection of E Renfro Street and Houston Road with an approximate address of 1445 E Renfro Street, within the City of Burleson. (Case 22-007) (Staff Contact: Tony McIlwain, Director of Development Services) (The Planning and Zoning Commission were unable to provide a recommendation due to a lack of quorum)**

Motion made by Dan McClendon and Tamara Payne to approve.

Motion passed 7-0.

- F. **Final Plat of Essential Burleson, Lots 1-4, Block 1, located southeast of the intersection of NW John Jones Drive and Greenridge Drive. (Case 22-009) (Staff Contact: Tony McIlwain, Director of Development Services) (The Planning and Zoning Commission were unable to provide a recommendation due to lack of a quorum)**

Motion made by Dan McClendon and Tamara Payne to approve.

Motion passed 7-0.

- G. **CSO#2016-03-2022, community facilities contract with 225 W Ellison, LLC for City cash participation for the construction of 15 parking stalls along Bransom Street in an amount not to exceed \$30,000.00. (Staff Contact: Michelle McCullough, Assistant Director of Public Works).**

Motion made by Dan McClendon and Tamara Payne to approve.

Motion passed 7-0.

- H. **CSO#2017-03-2022, resolution approving and accepting the Bid ITB 2022-006 from Global Building Maintenance, Inc. for CSO#2061-03-2022 janitorial services contract in the amount not to exceed \$171,929.87. (Staff Contact: Eric Oscarson, Director of Public Works).**

Motion made by Dan McClendon and Tamara Payne to approve.

Motion passed 7-0.

- I. **CSO#2018-03-2022, contract for the purchase of a software archiving platform from Smarsh, a sole source provider in the amount not to exceed \$80,143.43 (Staff Contact: Justin Scharnhorst, Purchasing Manager)**

Motion made by Dan McClendon and Tamara Payne to approve.

Motion passed 7-0.

- J. **CSO#2019-03-2022**, minute order ratifying the land sale contract actions taken by the Burleson 4A Economic Development Corporation (EDC) on March 21, 2022 related to IV3 Logistics Acquisition LLC, in Highpoint Business Park. *(Staff contact: Alex Philips, Economic Development Director)*

Motion made by Dan McClendon and Tamara Payne to approve.

Motion passed 7-0.

- K. **Council Policy #36 amendments – Purchasing Policy.** *(The Finance & Internal Services Committee recommended approval) (Staff Contact: Justin Scharnhorst, Purchasing Manager)*

Motion made by Dan McClendon and Tamara Payne to approve.

Motion passed 7-0.

- L. **CSO#2020-03-2022**, resolution authorizing sponsorship of the 4<sup>th</sup> of July Fireworks and Parade. *(Staff Contact: Jen Basham, Director of Parks and Recreation)*

Motion made by Dan McClendon and Tamara Payne to approve.

Motion passed 7-0.

6. **GENERAL**

- A. **CSO#2021-03-2022**, resolution with Hoot's Lawn Care, LLC for CSO#2062-03-2022 five-year contract for Tier 1 and Tier 3 West Litter Services in the amount not to exceed \$457,537.50. *(Staff Presenter: Jen Basham, Parks and Recreation Director)*

Motion made by Rick Green and Dan McClendon to remove from the table.

Motion passed 7-0.

Parks and Recreation Director Jen Basham presented items 6A and 6B together. Item 6A a contract with Hoot's Lawn Care, LLC in the amount not to exceed \$457,537.50 and item 6B a contract with BrightView Landscape Services, Inc. in the amount not to exceed \$466,996.45.

*Council member Tamara Payne left the dais at 6:11 p.m. and returned at 6:12 p.m.*

Motion made by Tamara Payne and Dan McClendon to approve.

Motion passed 7-0.

- B. **CSO#2022-03-2022**, resolution with BrightView Landscape Services, Inc. for CSO#2063-03-2022 five-year contract for Tier 2 and Tier 3 East Litter Services in

**the amount not to exceed \$466,996.45. (Staff Presenter: Jen Basham, Parks and Recreation Director)**

Motion made by Tamara Payne and Ronnie Johnson to remove from the table.

Motion passed 7-0.

Parks and Recreation Director Jen Basham presented items 6A and 6B together

Motion made by Victoria Johnson and Tamara Payne to approve.

Motion passed 7-0.

**7. REPORTS AND PRESENTATIONS**

**A. Receive a report, hold a discussion and provide staff direction regarding McNairn Rd. (Staff Presenter: Eric Oscarson, Director of Public Works)**

Director of Public Works Eric Oscarson reported and discussed McNairn Road. Staff recommends leaving McNairn as an ally option with reduced speed and speed bumps.

After a brief discussion and questions, Council consensus was to move forward with changes and bring back to Council for formal consideration.

**B. Receive a report, hold a discussion, and provide staff direction regarding Tax Increment Financing Reinvestment Zone (TIRZ) #3. (Staff Presenter: Tommy Ludwig, Deputy City Manager)**

Deputy City Manager Tommy Ludwig reported and discussed Tax Increment Financing Reinvestment Zone (TIRZ) #3.

After a brief discussion and questions, Council consensus was to move forward with changes and bring back to Council for formal consideration.

**C. Receive a report, hold a discussion, and provide staff direction on the City of Burleson Boards & Commission appointment process. (Staff Presenter: Amanda Campos, City Secretary)**

City Secretary Amanda Campos reported and discussed the City of Burleson Boards and Commission appointment process.

After a brief discussion and questions, Council consensus was to bring back as a work session item.

Bill Janush, 117 NE Clinton Street, came forward to discuss his concerns regarding his appointment to boards and commission.

**8. CITY COUNCIL REQUESTS FOR FUTURE AGENDA ITEMS OR REPORTS**

- Boards and Commissions

**9. RECESS INTO EXECUTIVE SESSION**

- A. Pending or Contemplated Litigation or to Seek the Advice of the City Attorney Pursuant to Section 551.071**
- Land Use, Design Standards, and Density in the City's Transit Oriented Development District
  - Seek the advice of the city attorney on legal issues relating to contract termination and service transition relating to the MedStar agreement.
- B. Discussion Regarding Possible Purchase, Exchange, Lease, or Value of Real Property Pursuant to Section 551.072**
- Discuss possible public roadway right-of-way acquisition.
- C. Deliberation regarding a negotiated contract for a prospective gift or donation to the state or the governmental body Pursuant to Section 551.073**
- D. Personnel Matters Pursuant to Section 551.074**
- E. Deliberation regarding (1) the deployment, or specific occasions for implementation of security personnel or devices; or (2) a security audit Pursuant to Sec. 551.076**
- F. Deliberation Regarding Commercial or Financial Information Received from or the Offer of a Financial or Other Incentive made to a Business Prospect Seeking to Locate, Stay or Expand in or Near the Territory of the City and with which the City is conducting Economic Development Negotiations Pursuant to Section 551.087**
- Project Warehouse
  - Hyder Ranch
- G. Pursuant to Sec. 418.0183(f), deliberation of information related to managing emergencies and disasters including those caused by terroristic acts (must be tape recorded)**

Motion was made by Jimmy Stanford and Ronnie Johnson to convene into executive session at 8:20 p.m.

Motion passed 7-0.

Motion was made by Ronnie Johnson and Rick Green to reconvene into open session at 8:54 p.m.

Motion passed 6-1 with Jimmy Stanford absent.

**ADJOURNMENT**

Motion made by Dan McClendon and Ronnie Johnson to adjourn.

Mayor Fletcher adjourned the meeting at 8:54 p.m.

---

Monica Solko

Minutes 03.21.22

Deputy City Secretary