

BURLESON CITY COUNCIL REGULAR MEETING
January 18, 2022
MINUTES

ROLL CALL

Council present:

Victoria Johnson
Rick Green
Jimmy Stanford
Chris Fletcher
Tamara Payne
Dan McClendon
Ronnie Johnson

Council Absent:

Staff present

Bryan Langley, City Manager
Tommy Ludwig, Deputy City Manager
Amanda Campos, City Secretary
Monica Solko, Deputy City Secretary
Larry Collister, City Attorney
Matt Ribitzki, Deputy City Attorney

1. CALL TO ORDER – 5:33 PM

Invocation – Brian Jacobs, Metroplex Family Church

Pledge of Allegiance to the US Flag

Texas Pledge:

Honor the Texas Flag; I pledge allegiance to thee, Texas, one state under God; one and indivisible.

2. PUBLIC PRESENTATIONS

A. Proclamations

- None at this time.

B. Presentations

- None at this time.

C. Community Interest Items

- In honor of Martin Luther King Jr. day, a quote by Dr. King was read.
- Thank you to public safety for their assistance.
- The Library is hosting a Harry Potter Valentine's Party on February 5, 2022 at the Library
- The Park and Recreation Department is hosting a Valentine's Family Skate Date on February 5, 2022 at the Brick

- Condolences to former Mayor Ken Shetter on the loss of his father.

3. **CHANGES TO POSTED AGENDA**

A. **Items to be continued or withdrawn**

- None at this time.

B. **Items to be withdrawn from Consent Agenda for separate discussion or items to be added to the Consent Agenda.**

- No items were removed or added to the consent agenda.

4. **CITIZEN APPEARANCES**

- Bill Janusch, 117 NE Clinton Street, spoke on concerns of citizens being unkind towards businesses and council.

5. **CONSENT AGENDA**

A. **City council minutes from the January 3, 2021 regular meeting and January 10, 2021 special meeting. (Staff Contact: Amanda Campos, City Secretary)**

Motion made by Tamara Payne and Jimmy Stanford to approve.

Motion passed 7-0.

B. **CSO#1962-01-2022, amendment to the community facilities contract with JC Panchasarp, LP, for the design and construction of 2,626 linear feet of Lakewood Drive in the amount of \$82,353.75. (Staff Contact: Tommy Ludwig, Deputy City Manager)**

Motion made by Tamara Payne and Jimmy Stanford to approve.

Motion passed 7-0.

C. **CSO#1956-01-2022, consulting agreement for a one year term with HUB International to be the City's benefits consultant in an amount not to exceed \$39,400 effective January 18, 2022 through January 18, 2023, to ensure a competitive and compliant group health plan and a separate fee of up to \$10,000 for GASB 74/75 valuations. The contract has four additional one year renewals if the City chooses to renew at a later date. (Staff Contact: Rick DeOrdio, Director of Human Resources)**

Motion made by Tamara Payne and Jimmy Stanford to approve.

Motion passed 7-0.

- D. CSO#1957-01-2022, ordinance amendment to eliminate the masonry waiver process, with the exception of the Old Town Overlay District, as defined and modify the masonry definition. (Final Reading) (Staff Contact: Tony Mcilwain, Director of Development Services)**

Motion made by Tamara Payne and Jimmy Stanford to approve.

Motion passed 7-0.

6. GENERAL

- A. CSO#1958-01-2022, resolution declaring the City's intent to withdraw from the restated interlocal cooperative agreement for the Metropolitan Area EMS Authority; directing the City Manager to give notice of such intent to the Authority and Member Jurisdictions; authorizing the City Manager to execute necessary documents related thereto; and declaring an effective date. (Staff Presenter: Casey Davis, Assistant Fire Chief.**

Assistant Fire Chief Casey Davis presented a resolution declaring the city's intent to withdraw from the restated interlocal cooperative agreement with the Metropolitan Area EMS Authority.

Motion made by Dan McClendon and Tamara Payne to approve.

Motion passed 7-0.

- Jentry Cotton, 6512 Bluebird Meadows Drive, Burleson, TX (online speaker card) was in support of Fire Department ambulance service.
- Michael Sheltod, 209 S.E. Newton Drive, Burleson, TX was against the cost of the service.

- B. CSO#1959-01-2022, minute order with We Build Fun a sole source provider of Miracle products for improvements to Claudia's Playground in the amount of \$399,607.00. (Staff Presenter: Jen Basham, Director of Parks and Recreation.**

Director of Parks and Recreation Jen Basham presented playground improvements for Claudia's Playground.

Motion made by Victoria Johnson and Rick Green to approve.

Motion passed 7-0.

- C. **CSO#1960-01-2022, minute order with Kraftsman, Inc. a sole source provider for improvements to Cindy Park in the amount of \$195,091.63. (Staff Presenter: Jen Basham, Director of Parks and Recreation)**

Director of Parks and Recreation Jen Basham presented playground improvements to Cindy Park.

Motion made by Jimmy Stanford and Victoria Johnson to approve.

Motion passed 7-0.

- D. **CSO#1961-01-2022, resolution determining the costs of certain public improvements to be financed by the Parks at Panchasarp Farms Public Improvement District JC-1; accepting a preliminary service and assessment plan, including proposed assessment rolls; directing the filing of the proposed assessment rolls with the City Secretary to make available for public inspection; calling a public hearing on February 21, 2022, to consider an ordinance levying assessments on property within the district; directing city staff to publish and mail notice of said public hearing; and resolving other matters incident and related thereto. (Staff Presenter: Matt Ribitzki, Deputy City Attorney/Compliance Manager)**

Deputy City Attorney/Compliance Manager Matt Ribitzki presented a resolution determining costs of certain public improvements to be financed by the Parks at Panchasarp Farms Public Improvement District JC-1.

Motion made by Ronnie Johnson and Dan McClendon to approve.

Motion passed 7-0.

7. REPORTS AND PRESENTATIONS.

- A. **Receive a report, hold a discussion, and give staff direction regarding new customer service department projects and the upcoming citizen satisfaction survey. (Staff Presenter: Jesse Elizondo, Director of Customer Service)**

Director of Customer Service Jesse Elizondo presented and discussed the new customer service department projects and upcoming citizen satisfaction survey.

- B. **Receive a report, hold a discussion, and give staff direction on the use of American Rescue Plan Act (ARPA) 2021 stimulus funds. (Staff Presenter: Martin Avila, Finance Director)**

Finance Director Martin Avila presented and discussed the use of American Rescue Plan Act (ARPA) 2021 stimulus funds.

C. Receive a report, hold a discussion, and give staff direction regarding the proposed bond program. (Staff Presenter: Martin Avila, Finance Director)

Finance Director Martin Avila presented and discussed the proposed bond program and proposed proposition language.

D. Receive a report, hold a discussion and provide staff direction on elections in 2022. (Staff Presenter: Amanda Campos, City Secretary)

City Secretary Amanda Campos updated Council on elections 2022.

- Possible polling locations for consideration:
 - Senior Activity Center
 - City Hall
 - Brick

Council consensus was to use the Senior Activity Center.

- The Burleson voting equipment (M-100) have been approved by the Secretary of State to use in the 2022 election.
- The Burleson ISD has requested to enter into a joint agreement for election services. Benefits of a joint agreement is a 50/50 split on cost of all shared resources.

Council consensus was to move forward with the joint agreement. Ms. Campos stated she would add an item to the February 7 agenda for Council consideration.

8. CITY COUNCIL REQUESTS FOR FUTURE AGENDA ITEMS OR REPORTS

- Allowing Senior 70+ to use the Brick for free or at minimal cost
- Hiring a grant consultant

9. RECESS INTO EXECUTIVE SESSION

A. Pending or Contemplated Litigation or to Seek the Advice of the City Attorney Pursuant to Section 551.071

- Restated and Amended Interlocal Cooperative Agreement with the cities of Blue Mound, Edgecliff Village, Forest Hill, Fort Worth, Haltom City, Haslet, Lakeside, Lake Worth, River Oaks, Saginaw, Sansom Park, Westover Hills, Westworth Village, and White Settlement for the Metropolitan Area EMS Authority
- Land Use, Design Standards, and Density in the City's Transit Oriented Development District
- Creation, Dissolution, and Board Appointment of Tax Increment Financing District No. 3

B. Discussion Regarding Possible Purchase, Exchange, Lease, or Value of Real Property Pursuant to Section 551.072

- A 5.79 acre tract near the intersection of Vantage Drive and Cirrus Drive, known as Lot 1R1, Block 7, HighPoint Business Park of Burleson, Burleson, Johnson County, Texas
- C. Deliberation regarding a negotiated contract for a prospective gift or donation to the state or the governmental body Pursuant to Section 551.073**
- D. Deliberation regarding (1) the deployment, or specific occasions for implementation of security personnel or devices; or (2) a security audit Pursuant to Sec. 551.076**
- E. Deliberation Regarding Commercial or Financial Information Received from or the Offer of a Financial or Other Incentive made to a Business Prospect Seeking to Locate, Stay or Expand in or Near the Territory of the City and with which the City is conducting Economic Development Negotiations Pursuant to Section 551.087**
 - Project Workforce
 - Project Spec
- F. Pursuant to Sec. 418.0183(f), deliberation of information related to managing emergencies and disasters including those caused by terroristic acts (must be tape recorded)**

Motion was made by Tamara Payne and Jimmy Stanford to convene into executive session at 8:06 p.m.

Motion passed 7-0.

Motion was made by Victoria Johnson and Rick Green to reconvene into open session at 9:26 p.m.

Motion passed 7-0

ADJOURNMENT

Motion made by Jimmy Sanford and Dan McClendon to adjourn.

Mayor Fletcher adjourned the meeting at 9:27 p.m.

Monica Solko
Deputy City Secretary