

**BURLESON CITY COUNCIL REGULAR MEETING  
AUGUST 5, 2024  
MINUTES**

**ROLL CALL**

**COUNCIL PRESENT:**

Victoria Johnson  
Phil Anderson  
Alexa Boedeker  
Chris Fletcher  
Larry Scott  
Dan McClendon  
Adam Russell

**COUNCIL ABSENT:**

**Staff present**

Tommy Ludwig, City Manager  
Harlan Jefferson, Deputy City Manager  
Eric Oscarson, Deputy City Manager  
Amanda Campos, City Secretary  
Monica Solko, Deputy City Secretary  
Allen Taylor, Jr., City Attorney  
Matt Ribitzki, Deputy City Attorney

**1. CALL TO ORDER – 5:30 p.m.**

Mayor Fletcher called the meeting to order. **Time: 5:32 p.m.**

Invocation – Mayor Chris Fletcher

Pledge of Allegiance to the US Flag

Texas Pledge: *Honor the Texas Flag, I pledge allegiance to thee, Texas, one state under God; one and indivisible*

**2. PUBLIC PRESENTATIONS**

**A. Proclamations**

- A Proclamation recognizing special needs and disabilities with a "Friendly Fest Carnival Dance Event" on August 16, 2024 in the City of Burleson. (Recipient: Jen Basham, Director of Parks and Recreation)

**B. Presentations**

- None.

**C. Community Interest Items**

- Congratulations Conner Prince silver medalist.

- Join us for a Birthday Celebration for K-9 Sonic, turning 5, on August 9, from 11:00 am to 1:00 pm, Burleson Animal Shelter, 775 SE Johns Jones Drive.
- Back to School Bash, August 10th, at 4pm in the Mayor Vera Calvin Plaza, 141 W. Renfro Street.
- Join us for Burleson Animal Shelter Night at Cleburne Railroaders game, August 21, gates open 6:00 pm, first pitch at 7:00 pm, \$5 from every ticket sold gets donated to the Burleson Animal Shelter. Come out and support the shelter and baseball.
- Annual Emergency Preparedness Fair, September 7, 2024, from 9am-1pm, at the Brick, 550 SW Summercrest Blvd.
- Burleson Chamber New Teachers Luncheon last week, prayers for the new school year.

### 3. **CHANGES TO POSTED AGENDA**

#### **A. Items to be continued or withdrawn**

- None.

#### **B. Items to be withdrawn from Consent Agenda for separate discussion or items to be added to the Consent Agenda.**

- Item 5B to be removed for separate discussion.
- Items to be added to consent agenda 6A, 6B, and 6C.

### 4. **CITIZEN APPEARANCES**

- Char Sherlock, 116 Shad Oaks Drive, came forward and express concern with egrets nesting in the neighborhood.

### 5. **CONSENT AGENDA**

#### **A. Consider approval of the minutes from the July 22, 2024 regular council meeting. (Staff Contact: Amanda Campos, City Secretary)**

Motion made by Adam Russell and seconded by Alexa Boedeker to approve the consent agenda.

Motion passed 7-0.

#### **B. Consider approval of a resolution authorizing the adoption of the Johnson County Hazard Mitigation Plan. (Staff Contact: Joe Laster, Emergency Operations Manager) - REMOVED**

*Item 5B was removed for separate discussion and consideration.*

#### **C. Consider approval of a professional services agreement with Kimley-Horn and Associates in the amount of \$21,000.00 to evaluate pedestrian safety and off-street parking as requested by Mayor Pro Tem, Dan McClendon. (Staff Contact: Michelle McCullough, Deputy Director of Development Services/City Engineer)**

Motion made by Adam Russell and seconded by Alexa Boedeker to approve the consent agenda.

Motion passed 7-0.

- D. Consider approval of a Resolution authorizing street closures and in-kind sponsorship of \$1,897.74 for costs associated with police and public works staff for the Burleson High School Homecoming Parade. (Staff Contact: Joni Van Noy, Economic Development Coordinator)**

Motion made by Adam Russell and seconded by Alexa Boedeker to approve the consent agenda.

Motion passed 7-0.

- E. Consider approval of a Resolution ratifying appointment to the Boren Property Advisory Council, Historical Advisory Committee, and Art Advisory Committee. (Staff Contact: Amanda Campos, City Secretary)**

Motion made by Adam Russell and seconded by Alexa Boedeker to approve the consent agenda.

Motion passed 7-0.

- F. Consider approval of a professional services agreement with CMJ Engineering in the amount of \$277,294.50 for testing services related to the Burleson West Lift Station, Force Main, and Gravity Sewer project. (Staff Contact: Michelle McCullough, Deputy Director of Development Services/City Engineer)**

Motion made by Adam Russell and seconded by Alexa Boedeker to approve the consent agenda.

Motion passed 7-0.

- G. Consider approval of a cooperative purchase customer agreement for concrete repair services from Reliable Paving, Inc., through an Inter-local Purchasing Agreement with Tarrant County (Contract #2022-031), in the amount of \$175,000. (Staff Contact: Justin Scharnhorst, Deputy Director of Public Works)**

Motion made by Adam Russell and seconded by Alexa Boedeker to approve the consent agenda.

Motion passed 7-0.

## 6. GENERAL – ITEMS ADDED TO CONSENT AGENDA

- A. Consider approval of a contract with Johnson County for Election Services for the November 5, 2024 Special Local Option election. (*Staff Contact: Monica Solko, Deputy City Secretary*)**

Motion made by Adam Russell and seconded by Alexa Boedeker to approve the consent agenda.

Motion passed 7-0.

- B. Consider approval of an amendment to the contract CSO#1559-10-2020 with Paymentus to pass on credit card fees to customers effective Fiscal Year 2024-25 and authorize spending for ACH/e-Check Services in the amount of \$25,000 until the end of the contract term. (*Staff Contact: Richard Abernethy, Director of Administrative Services*)**

Motion made by Adam Russell and seconded by Alexa Boedeker to approve upon approval of the city attorney's review.

Motion passed 7-0.

- C. Consider approval of an amendment to the contract with Tyler Technologies to pass on credit card fees to customers effective Fiscal Year 2024-25. (*Staff Contact: Richard Abernethy, Director of Administrative Services*)**

Motion made by Adam Russell and seconded by Alexa Boedeker to approve upon approval of the city attorney's review.

Motion passed 7-0.

## 5. CONSENT AGENDA – ITEM REMOVED

- B. Consider approval of a resolution authorizing the adoption of the Johnson County Hazard Mitigation Plan. (*Staff Contact: Joe Laster, Emergency Operations Manager*)**

Joe Laster, Emergency Operations Manager, presented a resolution to the city council. Larry Scott requested the tables be updated and brought back to council for consideration.

Motion made by Larry Scott and seconded by Dan McClendon to approve.

Motion passed 7-0.

## 6. GENERAL

- A. Consider approval of a contract with Johnson County for Election Services for the November 5, 2024 Special Local Option election. (*Staff Contact: Monica Solko, Deputy City Secretary*)

*Item 6A was added to the consent agenda above.*

- B. Consider approval of an amendment to the contract CSO#1559-10-2020 with Paymentus to pass on credit card fees to customers effective Fiscal Year 2024-25 and authorize spending for ACH/e-Check Services in the amount of \$25,000 until the end of the contract term. (*Staff Contact: Richard Abernethy, Director of Administrative Services*)

*Item 6B was added to the consent agenda above.*

- C. Consider approval of an amendment to the contract with Tyler Technologies to pass on credit card fees to customers effective Fiscal Year 2024-25. (*Staff Contact: Richard Abernethy, Director of Administrative Services*)

*Item 6C was added to the consent agenda above.*

- D. Hold a public hearing and consider approval of an ordinance approving the 2024-25 annual Service and Assessment Plan (SAP) update for the Parks at Panchasarp Farms Public Improvement District No. JC-1; making a finding of special benefit to the property in phase #3 of the district; levying special assessments against the property within phase #3 of the district and establishing a lien on the property; providing for payment of the assessments in accordance with Chapter 372, Texas Local Government Code, as amended; providing for the method of assessment and the payment of assessments; providing for penalties and interest on delinquent assessments; providing for severability; and providing an effective date. (First Reading) (*Staff Contact: Tony McIlwain, Development Services Director*)

Tony McIlwain, Development Services Director, presented an ordinance to the city council.

Mayor Fletcher opened the public hearing. **Time: 6:14 p.m.**

No speakers.

Mayor Fletcher closed the public hearing. **Time: 6:14 p.m.**

Motion made by Alexa Boedeker and seconded by Dan McClendon to approve.

Motion passed 7-0.

**7. REPORTS AND PRESENTATIONS**

- A. Receive a report, hold a discussion and provide staff direction on the FY 2024-2025 (tax year 2024) property tax rates, and provide any additional information from the City Council regarding the annual budget for FY 2024-2025. (Staff Contact: Harlan Jefferson, Deputy City Manager)**

Harlan Jefferson, Deputy City Manager, reported on the FY 2024-2025 property tax rates to the city council.

After a brief discussion and questions, Council was in favor of staff recommendation with the increase to 5% homestead exemption and tax rate at \$0.6627 (3.5%).

**8. CITY COUNCIL REQUESTS FOR FUTURE AGENDA ITEMS OR REPORTS**

- None.

**9. RECESS INTO EXECUTIVE SESSION**

In accordance with Chapter 551 of the Texas Government Code, the City Council may convene in Executive Session in the City Council Workroom in City Hall to conduct a closed meeting to discuss any item listed on this Agenda.

- A. Pending or contemplated litigation or to seek the advice of the City Attorney pursuant to Section 551.071, Texas Government Code**  
-Receive a report and hold a discussion regarding the sale or transfer of property by municipalities
- B. Discussion regarding possible purchase, exchange, lease, or value of real property pursuant to Section 551.072, Texas Government Code**  
-Discuss and receive direction on real property commonly known as 130 E Renfro Street, Burleson, Johnson County, Texas  
-Discuss and receive direction on an approximately ninety-acre tract of real property commonly known as 295 E Hidden Creek Pkwy and 555 E Hidden Creek Pkwy, Burleson, Johnson County, Texas  
-Discuss and receive direction on real property commonly known as 2140 SW Hulen Street, Burleson, Johnson County, Texas  
-Discuss and receive direction on real property commonly known as 2270 SW Hulen Street, Burleson, Johnson County, Texas  
-Discuss and receive direction on real property commonly known as 1303 SW Alsbury Blvd, Burleson, Johnson County, Texas
- C. Personnel matters pursuant to Section 551.074, Texas Government Code**  
-Receive a report and hold a discussion regarding the evaluation and duties of the city manager

- D. Deliberation regarding commercial or financial information received from or the offer of a financial or other incentive made to a business prospect seeking to locate, stay or expand in or near the territory of the City and with which the City is conducting economic development negotiations pursuant to Section 551.087, Texas Government Code

- Project ABC
- Project Bearclaw
- Project Gorilla

Motion was made by Adam Russell and seconded by Alexa Boedeker to convene into executive session. **Time: 6:56 p.m.**

Motion passed 7-0.

Motion was made by Adam Russell and seconded by Dan McClendon to reconvene into open session. **Time: 8:34 p.m.**

Motion passed 7-0.

## 10. **ADJOURNMENT**

Motion made by Dan McClendon and seconded by Victoria Johnson to adjourn.

Mayor Chris Fletcher adjourned the meeting.

**Time: 8:34 p.m.**

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Monica Solko  
Deputy City Secretary