

BURLESON CITY COUNCIL REGULAR MEETING
March 7, 2022
MINUTES

ROLL CALL

Council present:

Victoria Johnson
Rick Green
Jimmy Stanford
Chris Fletcher
Tamara Payne
Dan McClendon
Ronnie Johnson

Council Absent:

Staff present

Bryan Langley, City Manager
Tommy Ludwig, Deputy City Manager
Amanda Campos, City Secretary
Monica Solko, Deputy City Secretary
Allen Taylor, City Attorney
Matt Ribitzki, Deputy City Attorney

1. CALL TO ORDER –5:31 PM

Invocation – Gloria Gillaspie, Open Door Church
Pledge of Allegiance to the US Flag
Texas Pledge

2. PUBLIC PRESENTATIONS

A. Proclamations

- Bleeding Disorders Awareness Month (Recipient: Karla Brown, Texas Central Hemophilia Association)

B. Presentations

- None at this time.

C. Community Interest Items

- Acknowledge Women's History Month.
- Thank you to city staff and sponsors for the Project U event.
- Thank you to the Library Kindness Club for the bee hotel event.

3. CHANGES TO POSTED AGENDA

A. Items to be continued or withdrawn

- None at this time.

B. Items to be withdrawn from Consent Agenda for separate discussion or items to be added to the Consent Agenda.

- Item 5C to be removed.

4. CITIZEN APPEARANCES

- Brad Griffin, 921 Wicca Circle South, came forward to announce the opening of a time capsule at Taylor Elementary on March 23 at 9:30 a.m.
- Sherry Scott, 926 Royal Oak Lane, emailed an online speaker card to thank police dispatch and officers for a quick response at the park.

5. CONSENT AGENDA**A. Minutes from the February 18, 2022 special meeting and the February 21, 2022 regular meeting. (Staff Contact: Amanda Campos, City Secretary)**

Motion made by Dan McClendon and Rick Green to approve.

Motion passed 7-0.

B. Final plat of Hidden Vistas, Phase 10, Lots 1-6 and 7X, Block 1, with an approximate address of 1250 Valley Crest Drive (Case 21-169). (Staff Contact: Tony McIlwain, Director of Development Services) (The Planning and Zoning Commission recommended approval unanimously.)

Motion made by Dan McClendon and Rick Green to approve.

Motion passed 7-0.

~~C. CSO#2006-03-2022, facility use agreement with Burleson Farmer's Market for the use of the Mayor Vera Calvin Plaza in Old Town for the upcoming season. (Staff Contact: Joni Van Noy, Old Town Administrator)~~ REMOVED FROM CONSENT AGENDA

Item 5c was removed from the consent agenda and discussed as a separate item below.

D. CSO#2007-03-2022, resolution authorizing the City Manager to execute all necessary agreements with VOYA Financial to provide financial and administrative services to the City of Burleson 457b participants. (Staff Contact: Rick DeOrdio, Director of Human Resources)

Motion made by Dan McClendon and Rick Green to approve.

Motion passed 7-0.

- E. **CSO#2008-03-2022**, ordinance approving an amended and restated service and assessment plan for the Parks at Panchasarp Farms Public Improvement District JC-1; making a finding of special benefit to the property in phase #2 of the district; levying special assessments against the property within phase #2 of the district and establishing a lien on the property; providing for payment of the assessments in accordance with Chapter 372, Texas Local Government Code, as amended; providing for the method of assessment and the payment of assessments; providing for penalties and interest on delinquent assessments; providing for severability; and providing an effective date. (Final Reading) *(Staff Contact: Matt Ribitzki, Deputy City Attorney/Compliance Manager)*

Motion made by Dan McClendon and Rick Green to approve.

Motion passed 7-0.

- F. **CSO#2009-03-2022**, resolution designating certain members of Council to represent the City at the Tarrant Regional Transportation Coalition, the Regional Transportation Council, and the North Central Texas Council of Governments. *(Staff Contact: Eric Oscarson, Director of Public Works)*

Motion made by Dan McClendon and Rick Green to approve.

Motion passed 7-0.

ITEM REMOVED FROM CONSENT AGENDA

- C. **CSO#2006-03-2022**, facility use agreement with Burleson Farmer's Market for the use of the Mayor Vera Calvin Plaza in Old Town for the upcoming season. *(Staff Contact: Joni Van Noy, Old Town Administrator)*

Economic Development Alex Philips presented the facility use agreement with Burleson Farmer's Market for the use of Mayor Vera Calvin Plaza in Old Town for the upcoming season.

Motion made by Dan McClendon and Victoria Johnson to approve with additional language that no political booths be allowed.

Motion passed 7-0.

6. GENERAL

- A. **CSO#2010-02-2022, ordinance designating a school zone along Hidden Creek Parkway near Bransom Elementary school; directing the city manager or designee to erect the appropriate signage; incorporating the recitals into the body of the ordinance; repealing all ordinances or parts of ordinances in conflict herewith; providing a severability clause; finding and determining that the meeting at which this ordinance is passed is open to the public as required by law; providing for an effective date and publication; and providing for penalties. (First and Final Reading) (Staff Presenter: Michelle McCullough, Assistant Director of Public Works)**

Assistant Director of Public Works Michelle McCullough presented an ordinance designating a school zone at Hidden Creek Parkway near Bransom Elementary school.

Motion made by Ronnie Johnson and Jimmy Stanford to approve.

Motion passed 7-0.

- B. **CSO#2011-03-2022, report on the City's response to the 2019 Coronavirus Disease (Covid-19) and consider the approval and/or continuation and renewal of a new 13th Declaration or current 12th Declaration of Local Disaster and Public Health Emergency regarding Covid-19. (Staff Presenters: K.T. Freeman, Fire Chief, and Matt Ribitzki, Deputy City Attorney/Compliance Manager)**

Fire Chief K.T. Freeman, Deputy Fire Chief Casey Davis and Deputy City Attorney/Compliance Manager Matt Ribitzki presented a 13th Declaration for Local Disaster and Public Health Emergency regarding Covid-19.

Motion made by Dan McClendon and Victoria Johnson to approve staff recommendation to renew the declaration until July 5, 2022.

Motion passed 7-0.

- C. **CSO#2012-03-2022, resolution accepting the results of the September 30, 2021 annual audit, Annual Comprehensive Financial Report for the period ending September 30, 2021, and the Single Audit Report as of September 30, 2021. (Staff Presenter: Martin Avila, Director of Finance)**

Director of Finance Martin Avila presented a resolution accepting results of the September 30, 2021 annual audit and introduced Jackie Gonzales an auditor with Weaver. Ms. Gonzales summarized the annual audit and comprehensive financial report.

Motion made by Jimmy Stanford and Tamara Payne to approve.

Motion passed 7-0.

- D. Contract with Hoot's Lawn Care, LLC for five-years for Tier 1 and Tier 3 West Litter Services in the amount not to exceed \$457,537.50. (Staff Presenter: Jen Basham, Parks and Recreation Director)**

Parks and Recreation Director Jen Basham presented items 6D and 6E together. Item 6D a contract with Hoot's Lawn Care, LLC in the amount not to exceed \$457,537.50 and item 6E a contract with BrightView Landscape Services, Inc in the amount not to exceed \$466,996.45.

Motion made by Tamara Payne and Jimmy Stanford to table.

Motion passed 7-0.

- E. Contract with BrightView Landscape Services, Inc. for five-years for Tier 2 and Tier 3 East Litter Services in the amount not to exceed \$466,996.45. (Staff Presenter: Jen Basham, Parks and Recreation Director)**

Motion made by Tamara Payne and Jimmy Stanford to table.

Motion passed 7-0.

RECESS AND BACK TO ORDER

Mayor Fletcher recessed for a short break at 7:22 p.m. and called the meeting back to order at 7:30 p.m. with all members present as recorded.

7. REPORTS AND PRESENTATIONS

- A. Receive a report, hold a discussion, and provide staff guidance regarding city ordinance Chapter 78, Traffic and Vehicles, Article II, as it pertains to parking. (Staff Presenter: Billy J. Cordell, Chief of Police)**

Chief of Police Billy Cordell reported and discussed Chapter 78, Traffic and Vehicles, Article II as it pertains to parking.

Fred McKinley, 308 Tioga Street, online speaker card emailed with concerns that the ordinance needs more police enforcement.

Philip Sanders, 900 Warbur, came forward to speak in favor of the changes.

After a brief discussion and questions, Council consensus was to move forward with changes.

- B. Receive a report, hold a discussion, and provide staff direction regarding proposed TxDOT improvements to I-35W. (Staff Presenter: Paul Mitchell, Assistant Director of Public Works)**

Assistant Director of Public Works Paul Mitchell reported and discussed the proposed TxDOT improvements to I-35W.

After a brief discussion and questions, Council gave comments to forward to TxDOT.

- C. Receive a report, hold a discussion, and give staff direction on the preliminary financial overview of the general fund, upcoming budget process for fiscal year 2022-2023 and receive any additional direction from City Council regarding the annual budget for fiscal year 2022-2023. (Staff Presenter: Martin Avila, Finance Director)**

Finance Director Martin Avila reported and discussed the preliminary financial overview of the general fund and upcoming budget process for fiscal year 2022-2023.

After a brief discussion and questions, Council consensus was to bring back to discuss more.

- D. Receive a report, hold a discussion, and provide feedback regarding Honey Tour. (Staff Presenter: Jen Basham, Director of Parks and Recreation)**

Director of Parks and Recreation Jen Basham reported and discussed the Honey Tour.

After a brief discussion and questions, Council consensus was to move forward.

8. CITY COUNCIL REQUESTS FOR FUTURE AGENDA ITEMS OR REPORTS

- Cybersecurity Overview.

9. RECESS INTO EXECUTIVE SESSION

A. Pending or Contemplated Litigation or to Seek the Advice of the City Attorney Pursuant to Section 551.071

- Land Use, Design Standards, and Density in the City's Transit Oriented Development District
- Extraterritorial Jurisdiction between the Cities of Burleson, Crowley, and Fort Worth

B. Discussion Regarding Possible Purchase, Exchange, Lease, or Value of Real Property Pursuant to Section 551.072

- Discuss and receive direction on certain parcels of real property for municipal purposes where deliberation in open session would have a detrimental effect on the position of negotiations with third parties
- 430 N Burleson Blvd in Burleson, Johnson County, Texas

- C. Deliberation Regarding Commercial or Financial Information Received from or the Offer of a Financial or Other Incentive made to a Business Prospect Seeking to Locate, Stay or Expand in or Near the Territory of the City and with which the City is conducting Economic Development Negotiations Pursuant to Section 551.087**
- Project Warehouse
 - Hyder Ranch

Motion was made by Jimmy Stanford and Rick Green to convene into executive session at 9:34 p.m.

Motion passed 7-0.

Motion was made by Tamara Payne and Dan McClendon to reconvene into open session at 10:25 p.m.

Motion passed 7-0

ADJOURNMENT

Motion made by Dan McClendon and Rick Green to adjourn.

Mayor Fletcher adjourned the meeting at 10:25 p.m.

Monica Solko
Deputy City Secretary