

BURLESON PUBLIC LIBRARY ADVISORY BOARD  
August 23, 2022  
MINUTES

Call to Order – 6:12 p.m.

Roll Call

Board Members Present

Constance Barnes  
Amanda Cognasi  
Claire Coggin  
Joan Coubarous

Board Members Absent

Daniel McClain

Staff in Attendance:

Sara Miller, Deputy Director-Library  
Paula Skundberg, Recording Secretary

1. **Call to Order**
2. **Approve the minutes from the Library Board meeting.**

**A. Consider approval of the minutes from March 8, 2022 Library Board meeting.**

Motion was made by Claire Coggin and seconded by Amanda Cognasi.

Motion Passed 4 - 0. Absent Daniel McClain

3. **Citizen Appearances**
4. **Reports and Discussion Items:**

**A. Receive a report and hold a discussion regarding Burleson Public Library services and programs. (Staff Contact: Sara Miller, Deputy Director-Library)**

Sara Miller, Deputy Director of Library presented and discussed library services and programs: library award of \$7,535 Community Advancement Package grant; in-person attendance (FY2022 Oct-July 19,706), Library of Things collection and recap of Summer Reading Club activities.

**B. Receive a report and hold a discussion regarding progress on the Burleson Public Library master plan and facility study. (Staff Contact: Sara Miller, Deputy Director-Library)**

Sara Miller, Deputy Director of Library presented and discussed the progress (Year One) and the next steps (Year Two) of the master plan and facility study.

**C. Receive a report and hold a discussion regarding the proposed library budget for FY2023. (Staff Contact: Sara Miller, Deputy Director-Library)**

Sara Miller, Deputy Director of Library presented and discussed the proposed supplemental budget requests for FY2023. Other announcements: the city purchase of the “Studio C Dance” building for library use, MetroShare consortium update – \$75k grant awarded (second year) to be used for software and courier services, the addition of four libraries Haslet (joined August 1), Saginaw-Roanoke-Decatur (joining October 1); and a new service for patrons, Hold Lockers.

**5. Board Requests for Future Agenda Items or Reports**

Next meeting, Tuesday, November 15, 2022

- Elect new Chair and Vice Chair for 2023
- Set the Board Meeting Schedule for 2023
- 720 Design progress report

**6. Adjourn**

There being no further business, Constance Barnes adjourned the meeting.

Time – 7:01 p.m.

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Paula Skundberg, Recording Secretary