

BURLESON PUBLIC LIBRARY ADVISORY BOARD
MAY 23, 2023
MINUTES

Call to Order – 6:01 PM.

Roll Call

Board Members Present

Jim Wadlow (*arrived at 6:05 p.m.*)

Gabrielle De La Cruz (*arrived at 6:03 p.m.*)

Claire Coggin

Joan Coubarous

Daniel McClain

Amanda Cognasi

Toni WingJenkins

Janet Farmer

Board Members Absent

Sarah Navarrette

Staff in Attendance:

Sara Miller, Deputy Director-Library

Paula Skundberg, Recording Secretary

1. CALL TO ORDER 6:01 PM

2. APPROVE THE MINUTES FROM THE LIBRARY BOARD MEETING.

A. Consider approval of the minutes from February 28, 2023 Library Board meeting.

Motion was made by Daniel McClain and seconded by Claire Coggin to approve the minutes as presented.

Motion Passed 5-0. Absent Sarah Navarrette, Gabrielle De La Cruz, Jim Wadlow

3. CITIZEN APPEARANCES - NONE

4. REPORTS AND DISCUSSION ITEMS:

A. Hold a discussion and receive a report regarding the Burleson Public Library services and programs. (*Staff Contact: Sara Miller, Deputy Director-Library*)

Staff gave an update of the Library services and programs for the reporting period February – April 2023. Discussion included: Special Events: Pi-Day Pi-K (March 14 – 60 attendees), Craft Supply Swap (April 1 - 60 attendees), and Meet the Authors & Writing Mini-Workshops (April 29 – 36 attendees); an overview of the Programs for Kids, Teens

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and Adults; the “Did you know?” marketing & Outreach campaign; \$75k grant awarded to MetroShare Libraries - grant will be used for courier costs, a shared Library of Things collection, collaborative library programs and staff training. New additions to the Library of Things collection: Pickleball and Disc Golf kits and Camping Gear. Library statistics: 67,256 digital items downloaded, 2,607 cards issued, 10,644 used a computer, 182,267 physical items checked out, 182,727 visited the library and 23,462 attended programs. Staff responded to board member’s comments and questions.

B. Hold a discussion and receive a report regarding Burleson Public Library’s 2022-2023 projects and supplemental budget requests for 2023-2024. (Staff Contact: Sara Miller, Deputy Director-Library)

Staff gave a brief overview and status update of the Library Master Plan and Facility Study Year two: discussion of West TOD site, library outreach vehicle- estimate delivery by July-August 2023; and library furniture replacement for public areas has been ordered with installation to be scheduled sometime this summer. Discussed the supplemental budget requests: a laptop vending kiosk and library furniture replacement for public meeting areas. Staff responded to board member’s comments and questions.

5. BOARD REQUESTS FOR FUTURE AGENDA ITEMS OR REPORTS

- Request to change meetings from quarterly to every other month after the November meeting. Staff will include the change when proposing the 2024 meeting schedule.

6. ADJOURN

There being no further business, Chair Joan Coubarous adjourned the meeting.

Time – 7:03 PM

Paula Skundberg, Recording Secretary