
Thursday, April 14, 2022

City Hall Council Chambers

Call to Order - **6:00 PM**

1. Approve the minutes from the March 31, 2022 Special Meeting. *(Staff presenter: Kerry Montgomery, Senior Administrative Secretary)*
2. Citizen Appearances
3. Receive a report, hold a discussion, and provide a recommendation regarding the proposed FY 2023 – FY 2027 Golf, Parks, and Recreation Capital Improvements Program *(Staff Presenter: Jen Basham, Parks and Recreation Director)*
4. Receive a report regarding monthly programs, revenue, and project updates. *(Staff presenter: Jen Basham, Director - Parks and Recreation)*
5. Community Announcements:
Attached
6. Board Requests for Future Agenda Items or Reports

Adjourn

Staff Contact

Jen Basham

Director

Parks and Recreation

817-426-9201

CERTIFICATE

I hereby certify that the above agenda was posted on this **the 11th of April 2022, by 5:00 p.m.**, on the official bulletin board at the Burleson City Hall, 141 W. Renfro, Burleson, Texas.



Amanda Campos

Amanda Campos
City Secretary

ACCESSIBILITY STATEMENT

The Burleson Recreation Center is wheelchair accessible. The entry ramp is located in the front of the building. Accessible parking spaces are also available in that area. Sign interpretative services for meetings must be made 48-hours in advance of the meeting. Call the A.D.A. Coordinator at 817-426-9600, or TDD 1-800-735-2989.



City of Burleson

Parks Board

BRiCk Conference Room
550 NW Summercrest Blvd
Burleson, TX 76028

AGENDA INFORMATION SHEET

DEPARTMENT: Parks & Rec

DATE: 04/14/2022

Subject:

Approve the minutes from the March 31, 2022 Special Meeting. (*Staff presenter: Kerry Montgomery, Senior Administrative Secretary*)

Attachments

Minutes

Respectfully submitted:

Jen Basham, CPRE
Director
Parks and Recreation
817-426-9201
jbasham@burlesontx.com

BURLESON PARKS ADVISORY BOARD

March 31, 2022

Special Meeting

MINUTES

DRAFT

Call to Order – 6:00 PM

Roll Call

Board Members Present

Cynthia Plonien

Sherry Scott

Michael Massey

Jessie Farris

Matthew Quinn

Emily Quinn

Board Members Absent

Thomas Fleeger

Staff in Attendance:

Jen Basham (Director of Parks and Recreation)

David Lopez (Deputy Director, Parks)

Kerry Montgomery (Senior Administrative Secretary)

Guests

1. Approve the February 10, 2022 meeting minutes.

A motion was made by Michael Massey and seconded by Sherry Scott to accept the minutes as presented. The motion passed 6 – 0, with Thomas Fleeger being absent.

2. Citizen Appearances

None

3. Receive a report, hold a discussion and provide staff feedback regarding Parkland Development and Dedication fees. (Staff presenter: Jen Basham, Director)

Staff reviewed the history of the fees and current fee schedule.

Staff has revised the calculations based off Burleson's current level of service of parks as well as the increased demand on our system from new developments. These calculations are based on creating an equitable proportion of cost to the toll of a development Using census data to understand the average amount of people per household for single and multi-family new formulas have been created to develop appropriate fees were presented.

OPTIONS:

- 1) Recommend as presented
- 2) Recommend with changes

- 3) Maintain current fee structure

Sherry Scott made a motion to recommend with the addition of a regular Parks Master Plan update review. Matthew Quinn seconded the motion. The motion passed 6- 0, with Thomas Fleeger being absent.

4. Consider recommendation for approval of a facility use contract with Burleson Youth Association (BYA) for Chisenhall Fields. (Staff Presenter: David Lopez, Parks - Deputy Director)

In November 2010, the City of Burleson (City) and BYA entered into a facility usage agreement for the use of Chisenhall Fields concessions building and athletic fields in addition to the Whitley Building as Bartlett Soccer Complex. The agreement also designated BYA as the primary provider of recreational baseball, softball, and football for the City. The current term was revised in May 2015 for simplification and greater transparency. A new contract is being proposed to: a) add concession revenue fees, b) increase Price per Player fees, c) modify season parameters, and d) make additional changes in regards to subletting, reporting, and exclusivity.

Sherry Scott made a motion to approve the contract as presented. Matthew Quinn seconded the motion. The motion passed 6 – 0, with Thomas Fleeger being absent.

5. Board Requests for Future Agenda Items or Reports

Adjourn

There being no further business, Chairperson Plonien adjourned the meeting.
Time – 7:00 PM

Kerry Montgomery, Senior Administrative Secretary

Park Board

3.

TO: Parks Board

DATE: 04/14/2022

SUBJECT: Receive a report, hold a discussion, and provide a recommendation regarding the proposed FY 2023 – FY 2027 Golf, Parks, and Recreation Capital Improvements Program
(*Staff Presenter: Jen Basham, Parks and Recreation Director*)

Board Action Requested:

Background Information:

Board/Citizen Input:

Attachments

Department Memo

Staff Presentation

Staff Contact:

Jen Basham, CPRE
Director- Parks and Recreation
City of Burleson
817-426-9201
jbasham@burlesontx.com

DEPARTMENT MEMO

DEPARTMENT: Parks and Recreation

FROM: Jen Basham

MEETING: April 14, 2022

SUBJECT:

Receive a report, hold a discussion, and provide a recommendation regarding the proposed FY 2023 – FY 2027 Golf, Parks, and Recreation Capital Improvements Program (Staff Presenter: Jen Basham, Parks and Recreation Director).

SUMMARY:

The Burleson Parks and Recreation Department is diligently working to create a premier park system as identified as one of the goals in the 2019 parks master plan.

The 6 goals of the parks master plan:

1. Maintain excellent level of service
2. Improve walkability and park access
3. Develop community parks
4. Address aging parks and infrastructure and improve experience
5. Develop premier trail system
6. Develop a CIP

When evaluating what projects to prioritize multiple factors are considered. Is this project identified as a priority in the master plan, is it a high priority to the residents, has it been identified by staff to be in need of repair or replacement.

Current projects underway in Fiscal Year 2021:

Village Creek Trails Segments 3 & 4, Splash Pad, Dog Park, Prairie Timber Park, Shannon Creek Park, Claudia's Playground, Cindy Park, Fire Station 16 Memorial Garden, Park Annex Facility, Oak Valley Trail Dog Park Connection, Oak Valley Interpretive Signage, and Clark Park.

Funding:

Funding for capital improvement projects are sourced from 4B, existing bond revenue, park development and dedication fees, and existing unallocated capital funds.

Current Approved CIP FY 2022-2027 (This was updated in November 2021)

PROJECT	FY 21	FY 22	FY 23	FY 24	FY 25	FY 26	Total Project
Parks							
Cemetery Expansion*	\$ 72,000.00	\$ 993,799.65					\$ 1,065,799.65
Fire Station 16 Memorial Garden*	\$ 18,017.00	\$ 75,000.00					\$ 93,017.00
Dog Park	\$ 37,500.00	\$ 395,841.82					\$ 433,341.82
Bailey Lake Low Water Crossing	\$ 20,000.00						\$ 20,000.00
Oak Valley Trail Signs	\$ 50,000.00						\$ 50,000.00
Prairie Timbers	\$ 300,000.00						\$ 300,000.00
Chisenhall & Bailey Lake Parking		\$ 202,000.00	\$ 2,001,000.00				\$ 2,203,000.00
Splash Pad Construction	\$ 168,000.00	\$ 1,698,981.82					\$ 1,866,981.82
Shannon Creek Park	\$ 25,000.00	\$ 369,862.00	\$ 3,327,763.00				\$ 3,722,625.00
Village Creek Trail Expansion - Phases I & II		\$ 439,840.00	\$ 2,417,160.00				\$ 2,857,000.00
Cindy Park Improvements		\$ 200,000.00					\$ 200,000.00
Un-Planned Park Improvements		\$ 50,000.00					\$ 50,000.00
Clark Park Parking Lot		\$ 286,000.00					\$ 286,000.00
Oak Valley Park Improvements			\$ 500,000.00				\$ 500,000.00
Oak Valley South-Trail Extension		\$ 121,000.00					\$ 121,000.00
Oak Valley Trail - Scott Street Trail Head			\$ 400,000.00				\$ 400,000.00
Park Annex*		\$ 2,500,000.00					\$ 2,500,000.00
Litter Abatement Services		\$ 184,906.00	\$ 190,453.18	\$ 196,166.78	\$ 202,051.78	\$ 208,113.33	\$ 981,691.07
Un-Planned Park Improvements			\$ 50,000.00				\$ 50,000.00
Village Creek Trail Expansion - Phase IV				\$ 685,000.00			\$ 685,000.00
Mistletoe Park Improvements				\$ 300,000.00			\$ 300,000.00
Un-Planned Park Improvements				\$ 50,000.00			\$ 50,000.00
Claudia's Playground Improvements		\$ 400,000.00					\$ 400,000.00
Un-Planned Park Improvements					\$ 50,000.00		\$ 50,000.00
Community Park Land Acquisition						\$ 3,500,000.00	\$ 3,500,000.00
Meadow Crest Park Improvements						\$ 500,000.00	\$ 500,000.00
Un-Planned Park Improvements						\$ 50,000.00	\$ 50,000.00
Recreation							
Upgrade BRiCK A/C Control System			\$ 500,000.00				\$ 500,000.00
BRiCK Roof Replacement					\$ 1,000,000.00		\$ 1,000,000.00
Bartlett Field Re-Grading & Re-Sizing					\$ 400,000.00		\$ 400,000.00
Golf							
Irrigation Pump Replacement		\$ 114,250.00					\$ 114,250.00
Monument Sign			\$ 15,000.00				\$ 15,000.00
Tee and Wayfinding Signage				\$ 25,000.00			\$ 25,000.00
Course Landscape Improvements						\$ 40,000.00	\$ 40,000.00
Total	\$ 690,517.00	\$ 8,031,481.29	\$ 9,401,376.18	\$ 1,256,166.78	\$ 1,652,051.78	\$ 4,298,113.33	\$ 25,329,706.36
Existing Funds	\$ 690,517.00	\$ 4,877,833.00	\$ 65,000.00	\$ 75,000.00	\$ 50,000.00	\$ 90,000.00	\$ 5,848,350.00
Net Bond Sale	\$ -	\$ 3,153,648.29	\$ 9,336,376.18	\$ 1,181,166.78	\$ 1,602,051.78	\$ 4,208,113.33	\$ 19,481,356.36

FY 2023- 2027 CIP Proposed

Parks:

- Elk Ridge Park
- Oak Valley Park
- Wakefield Park
- Bartlett Field Regrading
- Chisenhall field turf and lighting
- Purchase of property for a community park and the relocation of hidden creek softball complex
- Replacement or addition of park monument signs at 4 parks
- City Gateway monument signs
- Chisenhall Parking Lot Expansion Construction
- Shannon Creek Design and Construction
- Village Creek Trail Phase III and Phase IV Construction
- Un-planned Park Improvements

Project	FY 21	FY 22	FY 23	FY 24	FY 25	FY 26	FY 27
Parks							
Cemetery/Memorial							
Cemetery Expansion	\$ 72,000.00	\$ 993,799.65					
Fire Station 16 Memorial Garden	\$ 18,017.00	\$ 75,000.00					
Park Refurbishments							
Bartlett Playground							\$ 300,000.00
Cedar Ridge				\$ 200,000.00			
Claudia's Playground		\$ 400,000.00					
Cindy Park		\$ 200,000.00					
Elk Ridge			\$ 220,000.00				
Heberle							\$ 235,000.00
Meadow Crest						\$ 220,000.00	
Mistletoe				\$ 300,000.00			
Oak Valley			\$ 500,000.00				
Prairie Timbers		\$ 300,000.00					
Wakefield			\$ 200,000.00				
Warren							\$ 500,000.00
Sport Fields							
Bartlett Field Regrading			\$ 1,500,000.00				
Chisenhall Field Turf and Lighting			\$ 500,000.00	\$ 500,000.00	\$ 500,000.00	\$ 500,000.00	\$ 500,000.00
Hidden Creek Softball Relocation			\$ 250,000.00	\$ 2,000,000.00			
Trails, Parking and Infrastructure							
Bailey Lake Low Water Crossing					\$ 220,000.00		
Chisenhall and Bailey Lake Parking		\$ 202,000.00	\$ 2,001,000.00				
Clark Park Parking		\$ 10,000.00					
Oak Valley Trail-Scott Street Trailhead				\$ 500,000.00			
Oak Valley Trail Extension		\$ 121,000.00					
Village Creek Trail Phase IV				\$ 685,000.00			
Village Creek Trail Phase III		\$ 439,840.00	\$ 2,417,160.00				
Signage							
Oak Valley Interpretive Signs		\$ 50,000.00					
Park Monument Signs			\$ 65,000.00	\$ 65,000.00	\$ 65,000.00	\$ 65,000.00	\$ 65,000.00
City Wide Monument Signs			\$ 200,000.00	\$ 200,000.00			
New Construction							
Dog Park	\$ 37,500.00	\$ 395,841.82					
Splash Pad	\$ 168,000.00	\$ 1,698,981.82					
Shannon Creek Park	\$ 25,000.00	\$ 369,862.00	\$ 3,327,763.00				
Community Park			\$ 4,000,000.00	\$ 500,000.00			
Park Annex		\$ 4,500,000.00					
Unplanned Park Improvements		\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00

BRiCK

- Upgrade HVAC control system and distribution of ventilation
- Retile pool party room and family changing rooms
- Remodel of entryway

Project	FY 21	FY 22	FY 23	FY 24	FY 25	FY 26	FY 27
BRiCK							
Upgrade A/C Control system and ventilation			\$ 500,000.00				
Replace roof				\$ 1,000,000.00			
Retiling of pool part room and family changing areas			\$ 62,000.00				
Addition of Dry Sauna						\$ 380,000.00	
Replacement of entry monument sign							\$ 35,000.00
Remodel of entryway (Admin, Kiosk, Rockwall and lighting)			\$ 125,000.00				

Golf

- Replacement of monument sign
- Replacement of bunkers 1,16,17,18
- Tree removal and limb up of the creek and holes 4, 14

Project	FY 21	FY 22	FY 23	FY 24	FY 25	FY 26	FY 27	Total
Golf								
Irrigation Pump Replacement		\$ 114,250.00						\$ 114,250.00
Monument Sign			\$ 28,750.00					\$ 28,750.00
Tee and Wayfinding signage				\$ 25,000.00				\$ 25,000.00
Bunkers								
Bunkers (1,16,17,18)			\$ 89,500.00					\$ 89,500.00
Bunkers (11,5,6,7,9)				\$ 97,750.00				\$ 97,750.00
Bunkers (2,3,4)					\$ 44,000.00			\$ 44,000.00
Bunkers (10,12)						\$ 30,800.00		\$ 30,800.00
Bunkers (13,14)							\$ 34,000.00	\$ 34,000.00
Tree Work								
Tree Removal and Limb up (Creek, 4,14)			\$ 49,000.00					\$ 49,000.00
Tree Removal and Limb up (7,9,10)						\$ 45,000.00		\$ 45,000.00
Tree Removal and Limb up (1,18)					\$ 45,000.00			\$ 45,000.00
Turf Improvements								
Range side (9) (shape, sod, cart path, trees)				\$ 45,000.00				\$ 45,000.00
Greens resurface (all 18) (remove and replace top 6" of material)							\$ 375,000.00	\$ 375,000.00
Ponds and Irrigation								
Pond Renovation bentonite/fountains (4,5,15)						\$ 85,000.00		\$ 85,000.00
Floating Intake Pipe Replacement					\$ 16,750.00			\$ 16,750.00

OPTIONS:

- 1) Recommend funding projects as presented
- 2) Recommend funding projects with changes

RECOMMENDATION:

Staff recommends approving the Fiscal Year 2023-Fiscal Year 2027 Capital Improvements Program.

FISCAL IMPACT:

NA

STAFF CONTACT:

Jen Basham
 Director
 Parks and Recreation
 817-426-9201
 jbasham@burlesontx.com

A person is running away from the camera on a paved path in a park. The path is covered with fallen yellow and orange leaves. The sun is shining brightly from the upper left, creating a strong lens flare and illuminating the scene. The background is filled with lush green trees and foliage.

Parks and Recreation FY 2023 – 2027 Capital Improvement Plan

Park Board
April 14, 2022

Proposed FY 2023 – FY 2027 CIP

Approved FY 22 - FY 26 Capital Improvement Program

Project Name	FY 22	FY 23	FY 24	FY 25	FY 26
Parks					
Chisenhall Parking Expansion - Phase I	\$ 1,753,000				
Splash Pad Construction	\$ 1,500,000				
Bailey Lake Improvements	\$ 450,000				
Shannon Creek Park	\$ 2,438,125				
Village Creek Trail Expansion - Phases I & II	\$ 2,857,000				
Cindy Park Improvements	\$ 200,000				
Un-Planned Park Improvements	\$ 50,000				
Clark Park Parking Lot		\$ 286,000			
Oak Valley Park Improvements		\$ 500,000			
Oak Valley Trail - Scott Street Trail Head		\$ 400,000			
Un-Planned Park Improvements		\$ 50,000			
Village Creek Trail Expansion - Phase IV			\$ 685,000		
Mistletoe Park Improvements			\$ 300,000		
Un-Planned Park Improvements			\$ 50,000		
Claudia's Playground Improvements				\$ 200,000	
Un-Planned Park Improvements				\$ 50,000	
Community Park Land Acquisition					\$ 3,500,000
Meadow Crest Park Improvements					\$ 500,000
Un-Planned Park Improvements					\$ 50,000
Recreation					
BRiCk Back-Up Generator	\$ 1,500,000				
Upgrade BRiCk A/C Control System		\$ 500,000			
BRiCk Roof Replacement				\$ 1,000,000	
Bartlett Field Re-Grading & Re-Sizing				\$ 400,000	
Golf					
Irrigation Pump Replacement	\$ 114,250				
Monument Sign		\$ 15,000			
Tee and Wayfinding Signage			\$ 25,000		
Course Landscape Improvements					\$ 40,000
Total	\$10,862,375	\$ 1,751,000	\$ 1,060,000	\$ 1,650,000	\$ 4,090,000
<i>Existing Funds</i>	<i>\$ 3,859,757</i>	<i>\$ 65,000</i>	<i>\$ 75,000</i>	<i>\$ 50,000</i>	<i>\$ 90,000</i>
Net Bond Sale	\$ 7,002,618	\$ 1,686,000	\$ 985,000	\$ 1,600,000	\$ 4,000,000

Key Considerations

- Several projects from current CIP currently underway or completed

Village Creek Trail Segments 3 & 4, Splash Pad, Dog Park, Prairie Timber Park, Shannon Creek Park, Bartlett Soccer Signage, Clark Park Improvements, Warren Park Improvements

- Proposed CIP combines Parks, Recreation, and Golf capital projects

- Proposed CIP focuses on construction of new improvements and enhancement of existing assets

Ensures park enhancements and improvements occur throughout various geographic areas of community

- Funding necessary for minor un-planned improvements

Over past several months completed un-planned disc golf expansion, new trees in Shannon Creek, and conceptual design of additional parking at Chisenhall Fields

- Projects in keeping with recommendations from Parks Master Plan



Parks Master Plan

The City of Burleson is a place where residents and visitors alike will continue to enjoy a safe and unique blend of active parks, open spaces, miles of both paved and unpaved trails, a level of service that continues to exceed national averages, and opportunities to access a park or trail within a short walk of where they live.



BURLESON PLAYS!
PLANNING FOR TOMORROW'S FUN

- **GOAL 1:**
Maintain excellent level of service
- **GOAL 2:**
Improve walkability and park access
- **GOAL 3:**
Develop community parks
- **GOAL 4:**
Address aging parks and infrastructure and improve experience
- **GOAL 5:**
Develop premier trail system
- **GOAL 6:**
Develop CIP

Prioritization Process

Projects for the CIP were selected using the following criteria:

1. Identified as a high priority in the parks master plan
2. Identified as a high priority by residents
3. Reviewed and analyzed by staff to be in need of repair or replacement



Review of Funding Sources

- 4B Sales Tax

4B Sales tax revenue used both as cash and source for debt service

- Existing bond revenue

Revenue from previously-sold bonds

- Parks Development & Dedication Fees

Collected from new home construction for development of parks and acquisition of park land

- Existing unallocated capital funds

Approximately \$217,000 available



Parks and Community

Project	FY 21	FY 22	FY 23	FY 24	FY 25	FY 26	FY 27
Parks							
Cemetery/Memorial							
Cemetery Expansion	\$ 72,000.00	\$ 993,799.65					
Fire Station 16 Memorial Garden	\$ 18,017.00	\$ 75,000.00					
Park Refurbishments							
Bartlett Playground							\$ 300,000.00
Cedar Ridge				\$ 200,000.00			
Claudia's Playground		\$ 400,000.00					
Cindy Park		\$ 200,000.00					
Elk Ridge			\$ 220,000.00				
Heberle							\$ 235,000.00
Meadow Crest						\$ 220,000.00	
Mistletoe				\$ 300,000.00			
Oak Valley			\$ 500,000.00				
Prairie Timbers		\$ 300,000.00					
Wakefield			\$ 200,000.00				
Warren							\$ 500,000.00
Sport Fields							
Bartlett Field Regrading			\$ 1,500,000.00				
Chisenhall Field Turf and Lighting			\$ 500,000.00	\$ 500,000.00	\$ 500,000.00	\$ 500,000.00	\$ 500,000.00
Hidden Creek Softball Relocation			\$ 250,000.00	\$ 2,000,000.00			
Trails, Parking and Infrastructure							
Bailey Lake Low Water Crossing					\$ 220,000.00		
Chisenhall and Bailey Lake Parking		\$ 202,000.00	\$ 2,001,000.00				
Clark Park Parking		\$ 10,000.00					
Oak Valley Trail-Scott Street Trailhead				\$ 500,000.00			
Oak Valley Trail Extension		\$ 121,000.00					
Village Creek Trail Phase IV				\$ 685,000.00			
Village Creek Trail Phase III		\$ 439,840.00	\$ 2,417,160.00				
Signage							
Oak Valley Interpretive Signs		\$ 50,000.00					
Park Monument Signs			\$ 65,000.00	\$ 65,000.00	\$ 65,000.00	\$ 65,000.00	\$ 65,000.00
City Wide Monument Signs			\$ 200,000.00	\$ 200,000.00			
New Construction							
Dog Park	\$ 37,500.00	\$ 395,841.82					
Splash Pad	\$ 168,000.00	\$ 1,698,981.82					
Shannon Creek Park	\$ 25,000.00	\$ 369,862.00	\$ 3,327,763.00				
Community Park			\$ 4,000,000.00	\$ 500,000.00			
Park Annex		\$ 4,500,000.00					
Unplanned Park Improvements		\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00

Fiscal Year 2023 Projects-Parks



- Elk Ridge Park Improvements
- Oak Valley Park Improvements
- Wakefield Park Improvements
- Bartlett Field Regrading
- Chisenhall Field Turf and Lighting
- Hidden Creek Softball Field Relocation
- Construction of Bailey Lake and Chisenhall Parking
- Construction of Village Creek Trail
- Park Monument Signs
- Community Monument Signs
- Shannon Creek Park Construction
- Community Park Acquisition
- Unplanned Park Improvements

Elk Ridge Park

PROJECT DESCRIPTION:

Replacement of furniture, playground and landscape improvements

PROJECT BUDGET: \$220,000

ESTIMATED TIME TO COMPLETE: 9 months from design approval

PARK ZONE: 1

FUNDING SOURCE: 4B



Oak Valley Park

PROJECT DESCRIPTION:

The replacement of furniture, playground, landscape and parking improvements

PROJECT BUDGET: \$500,000

ESTIMATED TIME TO COMPLETE: 9 months from design approval

PARK ZONE: 3

FUNDING SOURCE: 4B



Wakefield Park

PROJECT DESCRIPTION:

Replacement of furniture, playground, and landscape improvements

PROJECT BUDGET: \$200,000

ESTIMATED COMPLETION: 9 months from final design approval

PARK ZONE: 1

FUNDING: 4B



Bartlett Field Regrading

PROJECT DESCRIPTION:

The removal of existing turf and irrigation, regrading, building new crowns, resizing of 2 fields, and the installation of new irrigation and turf

PROJECT BUDGET: \$1,500,000

ESTIMATED TIME TO COMPLETE: 18

PARK ZONES: 1

FUNDING: 4B



Chisenhall Field Turf and Lighting

PROJECT DESCRIPTION:

4 year plan to upgrade infields with artificial turf and upgrade lighting to LED

PROJECT BUDGET: \$500,000 annually

ESTIMATED TIME TO COMPLETE: 6 months from design approval

PARK ZONE: 2

FUNDING: 4B



Chisenhall and Bailey Lake Parking

PROJECT DESCRIPTION:

The addition of 54 spaces at Bailey Lake and 100 spaces at Chisenhall Fields

PROJECT BUDGET: \$2,001,000

ESTIMATED COMPLETION DATE: January 2023

PARK ZONE: 2

FUNDING: 4B



Village Creek Trail

PROJECT DESCRIPTION:

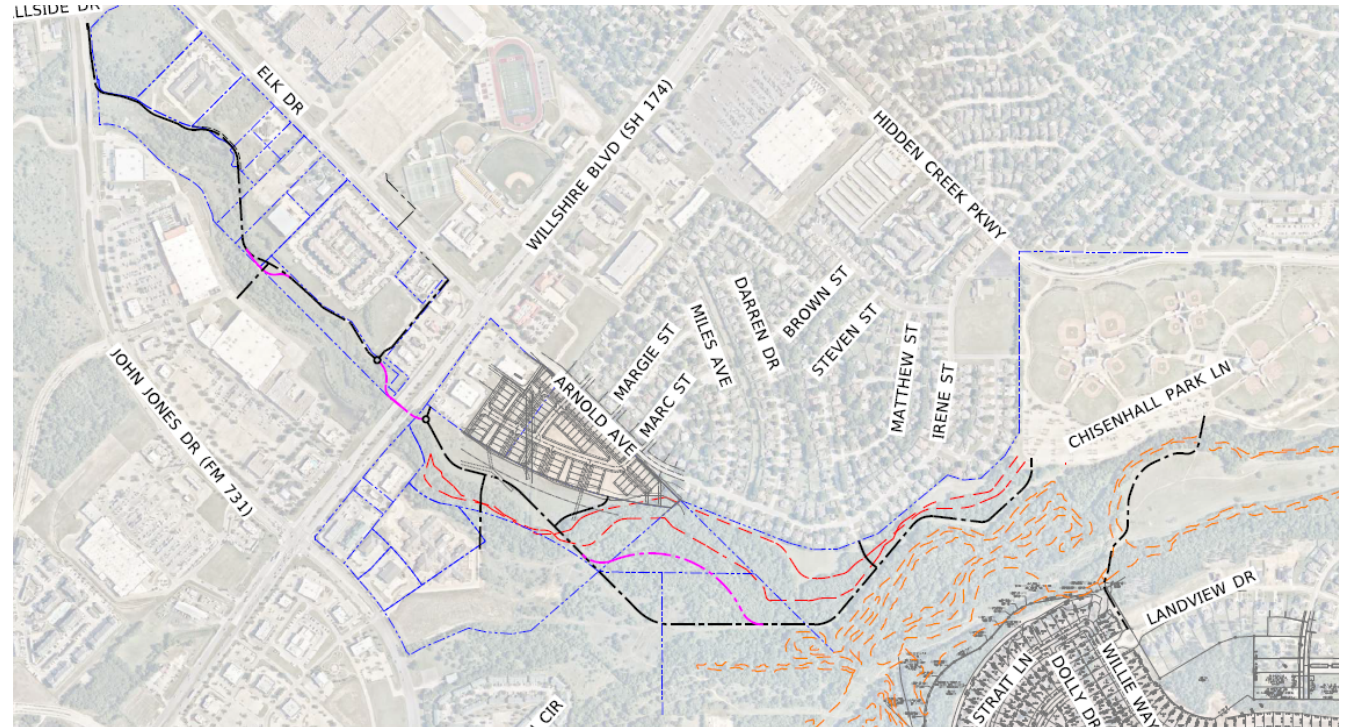
The addition of 1.8 miles of trail from Chisenhall Field to Hillside

PROJECT BUDGET: \$2,417,160

ESTIMATED COMPLETION DATE: JUNE 2023

PARK ZONE: 1 & 2

FUNDING: 4B



Park Monument Signs

PROJECT DESCRIPTION:

Replacement of all park monument signs over a 4 year period at 4 years.

PROJECT BUDGET: \$65,000

ESTIMATED COMPLETION DATE: on going

PARK ZONE: All

FUNDING: 4B



Community Monument Signs

PROJECT DESCRIPTION:

The design and installation of gateway monuments at the major corridor entrances to the city over 2 years

PROJECT BUDGET: \$200,000

ESTIMATED COMPLETION DATE: on going

PARK ZONE: NA

FUNDING: 4B



Shannon Creek Park

PROJECT DESCRIPTION:

The final design and construction of Shannon Creek Park

PROJECT BUDGET: \$3,327,763

ESTIMATED COMPLETION DATE: JUNE 2024

PARK ZONE: 1

FUNDING: 4B



Community Park Land Acquisition

with the relocation of Hidden Creek Softball fields

PROJECT DESCRIPTION:

The purchase of property for a community park

PROJECT BUDGET: \$4,000,000

ESTIMATED COMPLETION DATE: On going

PARK ZONE: TBD

FUNDING: 4B Debt

PROJECT DESCRIPTION:

Purchase of property and preliminary design for the relocation of Hidden Creek Softball Fields

PROJECT BUDGET: \$250,000

ESTIMATED COMPLETION DATE: TBD

PARK ZONE: TBD

FUNDING: 4B



Park Annex

PROJECT DESCRIPTION:

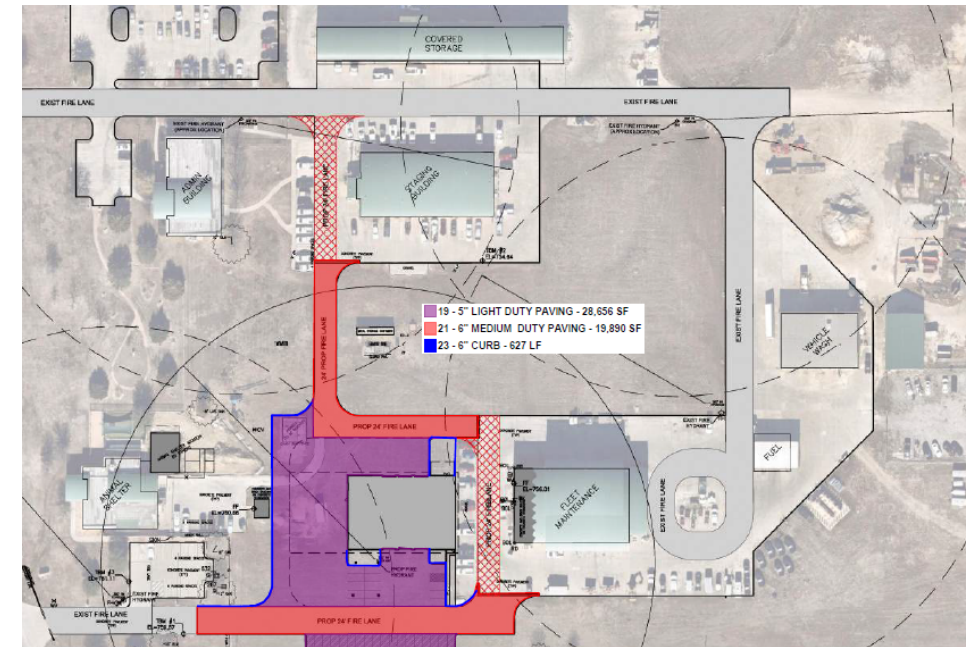
The construction of a park annex facility at the service center to replace the sold property in old town

PROJECT BUDGET: \$4,500,000

ESTIMATED COMPLETION DATE: January 2023

PARK ZONE: 2

FUNDING: Sales of existing properties, Chesapeake Settlement and 4B



Un-planned Park Improvements

- Money allocated in the CIP for projects requested by the community throughout the year.

Examples of projects include:

- Disc Golf Course Expansion
- Installation of inclusive play features
- Trail Markers
- Addition of amenity to developed park
- Development of un-developed parkland

PARK ZONE: Various

FUNDING: Cash



BRiCK

Project	FY 21	FY 22	FY 23	FY 24	FY 25	FY 26	FY 27
BRiCk							
Upgrade A/C Control system and ventilation			\$ 500,000.00				
Replace roof					\$ 1,000,000.00		
Retiling of pool part room and family changing areas			\$ 62,000.00				
Addition of Dry Sauna						\$ 380,000.00	
Replacement of entry monument sign							\$ 35,000.00
Remodel of entryway (Admin, Kiosk, Rockwall and lighting)			\$ 125,000.00				

Fiscal Year 2023 Projects-BRiCK



- HVAC control system and ventilation
- Retiling of party rental room and family changing rooms
- Entryway Improvements

Upgrade BRICK HVAC Control and Ventilation

PROJECT DESCRIPTION:

The current system is not regulating the circulation through the facility efficiently and will be replaced with a new control system and redistribution of ventilation

PROJECT BUDGET: \$500,000

ESTIMATED COMPLETION DATE: 9 months

PARK ZONE: 2

FUNDING: 4B



Retiling Party Rental Rooms & Family Changing Rooms

PROJECT DESCRIPTION:

The replacement of flooring and tile in the party room and family changing rooms

PROJECT BUDGET: \$62,000

ESTIMATED COMPLETION DATE: JUNE 2023

PARK ZONE: 2

FUNDING: 4B



Entryway Improvements

PROJECT DESCRIPTION:

The redesign of the entry way desks, point of sale desk, and boulder to improve site lines and customer service

PROJECT BUDGET: \$125,000

ESTIMATED COMPLETION DATE: JUNE 2023

PARK ZONE: 2

FUNDING: 4B



Golf

Project	FY 21	FY 22	FY 23	FY 24	FY 25	FY 26	FY 27	Total
Golf								
Irrigation Pump Replacement		\$ 114,250.00						\$ 114,250.00
Monument Sign			\$ 28,750.00					\$ 28,750.00
Tee and Wayfinding signage				\$ 25,000.00				\$ 25,000.00
Bunkers								
Bunkers (1,16,17,18)			\$ 89,500.00					\$ 89,500.00
Bunkers (11,5,6,7,9)				\$ 97,750.00				\$ 97,750.00
Bunkers (2,3,4)					\$ 44,000.00			\$ 44,000.00
Bunkers (10,12)						\$ 30,800.00		\$ 30,800.00
Bunkers (13,14)							\$ 34,000.00	\$ 34,000.00
Tree Work								
Tree Removal and Limb up (Creek, 4,14)			\$ 49,000.00					\$ 49,000.00
Tree Removal and Limb up (7,9,10)						\$ 45,000.00		\$ 45,000.00
Tree Removal and Limb up (1,18)					\$ 45,000.00			\$ 45,000.00
Turf Improvements								
Range side (9) (shape, sod, cart path, trees)				\$ 45,000.00				\$ 45,000.00
Greens resurface (all 18) (remove and replace top 6' of material)							\$ 375,000.00	\$ 375,000.00
Ponds and Irrigation								
Pond Renovation bentonite/fountains (4,5,15)						\$ 85,000.00		\$ 85,000.00
Floating Intake Pipe Replacement					\$ 16,750.00			\$ 16,750.00

Fiscal Year 2023 Projects-Golf



- Monument Sign
- Bunker Improvements

Monument Sign

PROJECT DESCRIPTION:

The replacement of the entry monument sign along 35

PROJECT BUDGET: \$28,750

ESTIMATED COMPLETION DATE: JUNE 2023

PARK ZONE: 2

FUNDING: 4B

This project is contingent upon the site not being redeveloped



Bunkers

PROJECT DESCRIPTION:

Year 1 of a 5 year plan to replace bunkers. Year 1 includes holes 1,16,17,18

PROJECT BUDGET: \$89,500

ESTIMATED COMPLETION DATE: on going

PARK ZONE: 2

FUNDING: 4B



Total CIP per area

Project	FY 21	FY 22	FY 23	FY 24	FY 25	FY 26	FY 27	Total
Park Total	\$ 320,517.00	\$ 9,806,325.29	\$15,230,923.00	\$ 5,000,000.00	\$ 835,000.00	\$ 835,000.00	\$ 1,650,000.00	\$33,677,765.29
BRiCk Total	\$ -	\$ -	\$ 687,000.00	\$ -	\$ 1,000,000.00	\$ 380,000.00	\$ 35,000.00	\$ 2,102,000.00
Golf Total	\$ -	\$ 114,250.00	\$ 167,250.00	\$ 167,750.00	\$ 105,750.00	\$ 160,800.00	\$ 409,000.00	\$ 1,124,800.00
Contingency/Escalation 5%			\$ 804,258.65	\$ 258,387.50	\$ 97,037.50	\$ 68,790.00	\$ 104,700.00	\$ 1,845,228.26
Total	\$ 320,517.00	\$ 9,920,575.29	\$16,889,431.65	\$ 5,426,137.50	\$ 2,037,787.50	\$ 1,444,590.00	\$ 2,198,700.00	\$38,749,793.55



Feedback



City of Burleson

Parks Board

BRiCk Conference Room
550 NW Summercrest Blvd
Burleson, TX 76028

AGENDA INFORMATION SHEET

DEPARTMENT: Parks & Rec

DATE: 04/14/2022

Subject:

Receive a report regarding monthly programs, revenue, and project updates. (*Staff presenter: Jen Basham, Director - Parks and Recreation*)

Attachments

Presentation

Respectfully submitted:

Jen Basham, CPRE
Director
Parks and Recreation
817-426-9201
jbasham@burlesontx.com

A young woman with long brown hair and a floral headband is smiling and holding a small tan dog. The dog is wearing a yellow shirt with white flowers and a large pink bow. They are at an outdoor event with a blurred crowd and buildings in the background.

Departmental Updates

Parks Board- April 14, 2022

Rec Special Events



Event Recaps:

Dog Park Grand Opening, March 19: Estimated 100 attendees

Spring Food Truck Friday, March 25: Estimated 300 attendees

Vietnam Veterans Celebration, March 26: Estimated 150 attendees

Light Up the Night (partnered event with Center for ASD), April 2:

Estimated 500 attendees



Upcoming Events:

Earth Day, Mistletoe Park: April 22

Arbor Day Celebrations: April 29 (Clark Park) & April 30 (Prairie Timbers)

Far Out Family Camp Out: April 30 (32 registered as of 4/8)



Rec Programs



Athletic News:

Current leagues in season:

Softball, Volleyball, and Basketball

Upcoming Athletics:

Summer Youth Track registration - 4/11

SUMMER FUN CAMP!

Summer 2022 Early Bird Discounts Available!



Register with us today!

April 4th-10th - 15% off

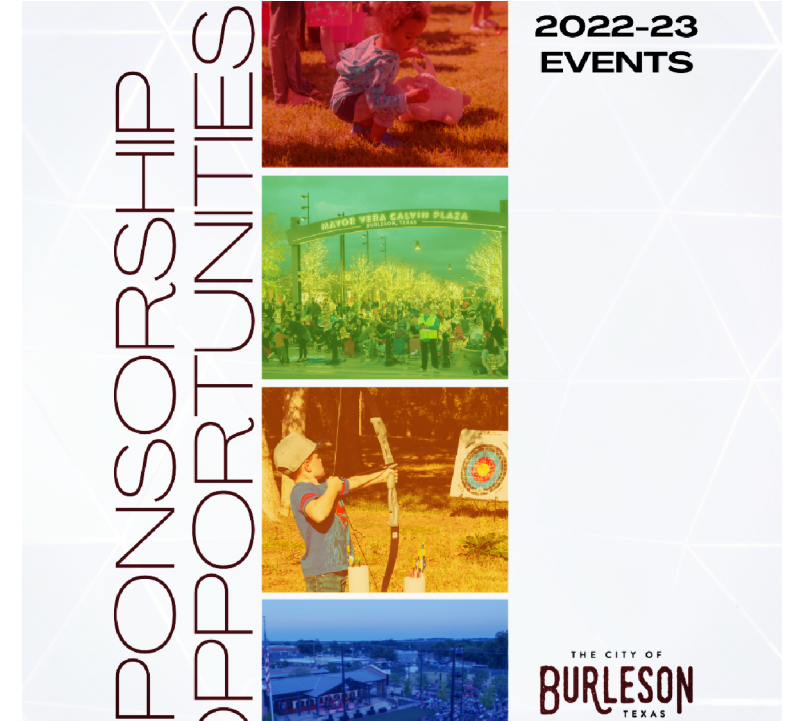
April 11th-17th - 10% off

April 18th-24th - 5% off

Program News:

Summer Camp registration opened 4/5 -
Currently averaging 70 campers per week

Teen Camp in partnership with BPD -
planning in progress



New additions:

Sponsorship Program launch March 2022
Sponsored/Donated funds to date: \$15,145

Russell Farm Update



• Programming Updates

- March 5: Open Art Session - participants created their own charcoal for sketching.
- March 19: Cherry Strawberry Jam canning class (Maxed at 13 participants)
- Archery program begins at Russell Farm
- Upcoming: 10-Year Anniversary Russell Farm Open House Event, April 23 - will include tours, reveals of recent projects, and more.

Marketing and Community Engagement

Quick Stats as of 4/8:
Facebook Followers -
11,336

Instagram Followers -
1,150

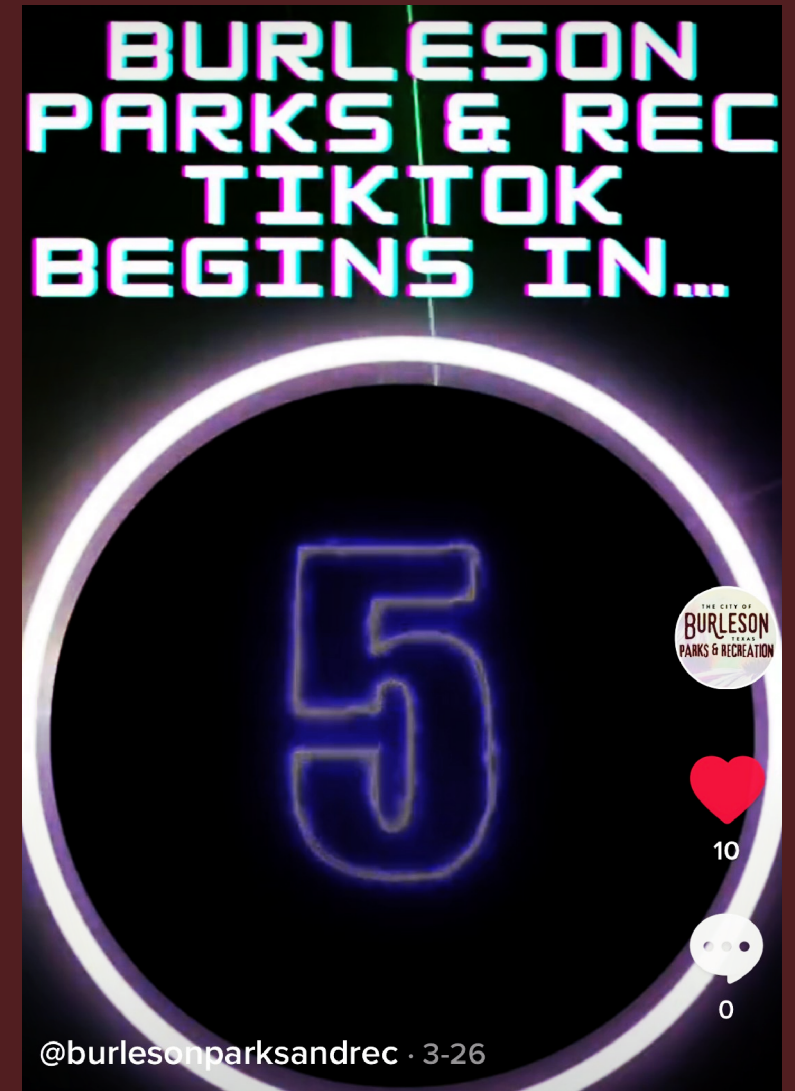
Tik Tok Followers -
151

Constant Contact
Subscribers -
4,894



Facebook Highlight:

Reach - 3678; Reactions - 66



Tik Tok Highlight: Allison Smith

793 Views; 24 Likes

March High Performing Content



BRiCk - Upcoming Projects

- ① Re-caulking around the Indoor Pool**
- ② Install way finding signage throughout facility**
- ③ Replace lockers in locker rooms - new lockers will come with a locking system for daily use.**
- ④ Install all automated features: soap dispensers, auto flush, sinks and & hand dryers**

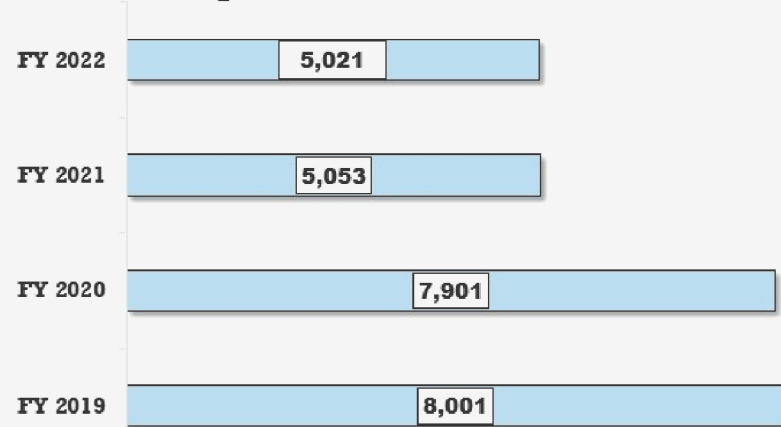
Customer Satisfaction Survey



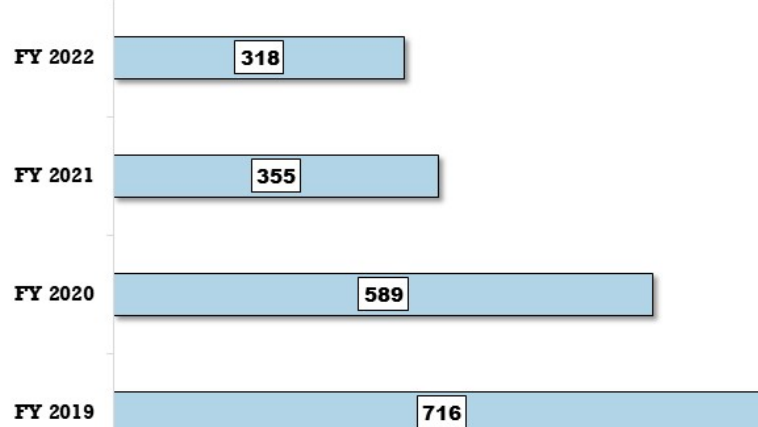
Our 2022 Parks & Recreation Customer Satisfaction Survey is now live!



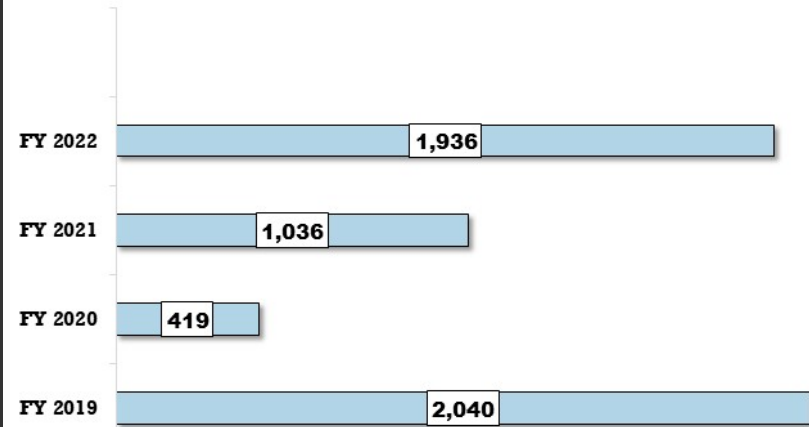
Memberships – March



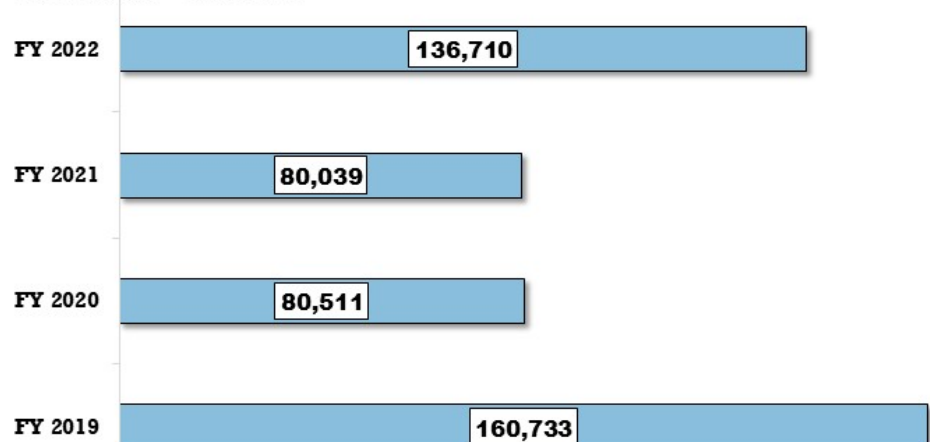
Program Enrollments (includes Russell Farm) - March



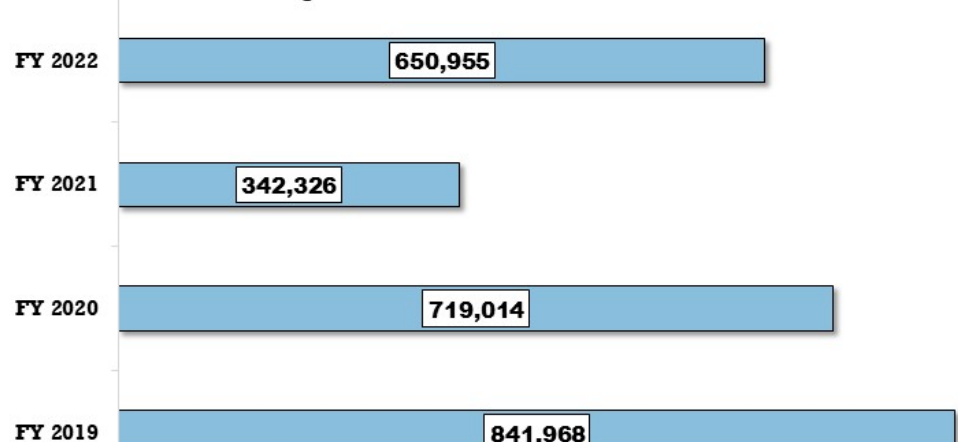
Fitness Class Attendance - March



Revenue - March

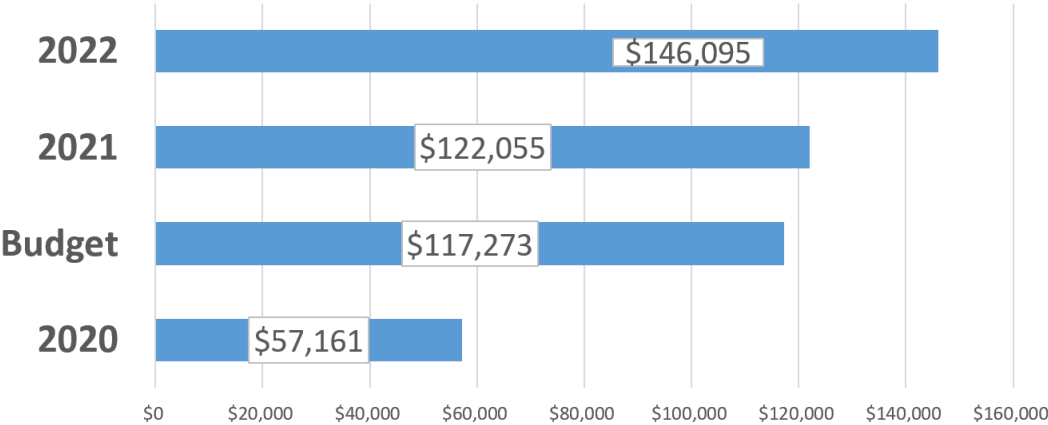


Revenue YTD through March

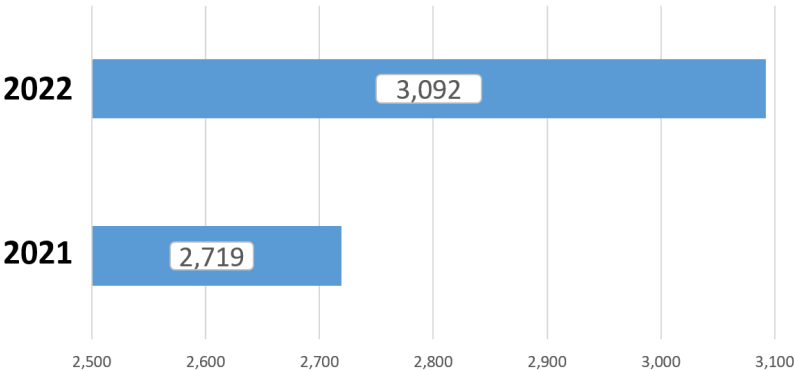


Golf

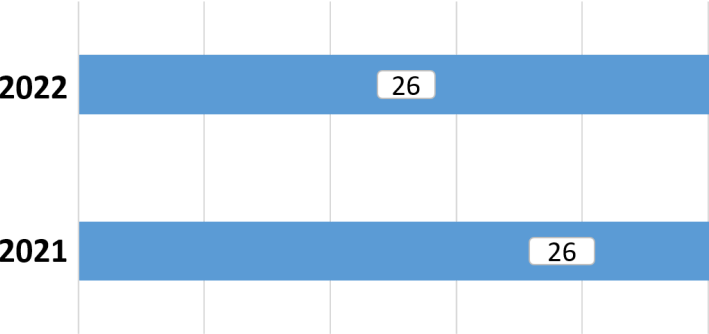
Revenue
March



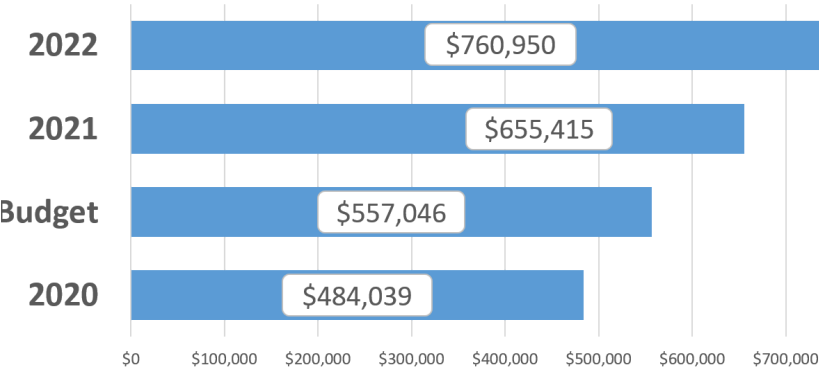
Rounds
March



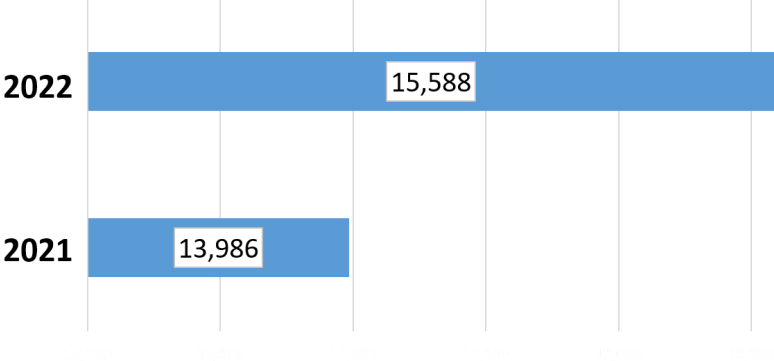
Playable Days
March



Revenue
YTD Oct - March



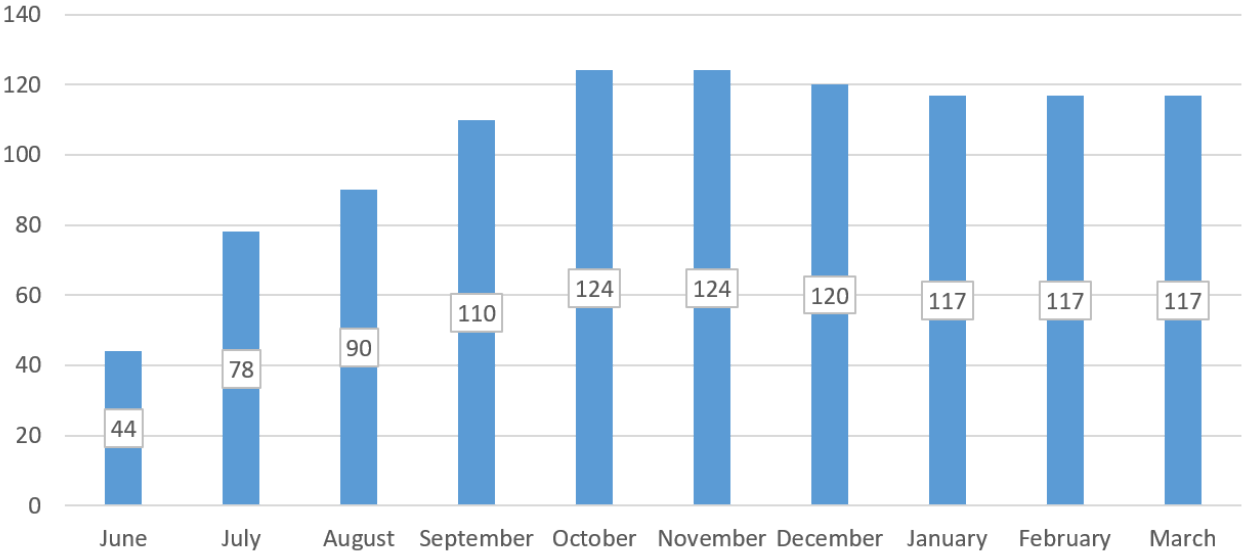
Rounds YTD
Oct - March



Golf - Players Club

117 Total Members as of 3/31

Players Club
June - March

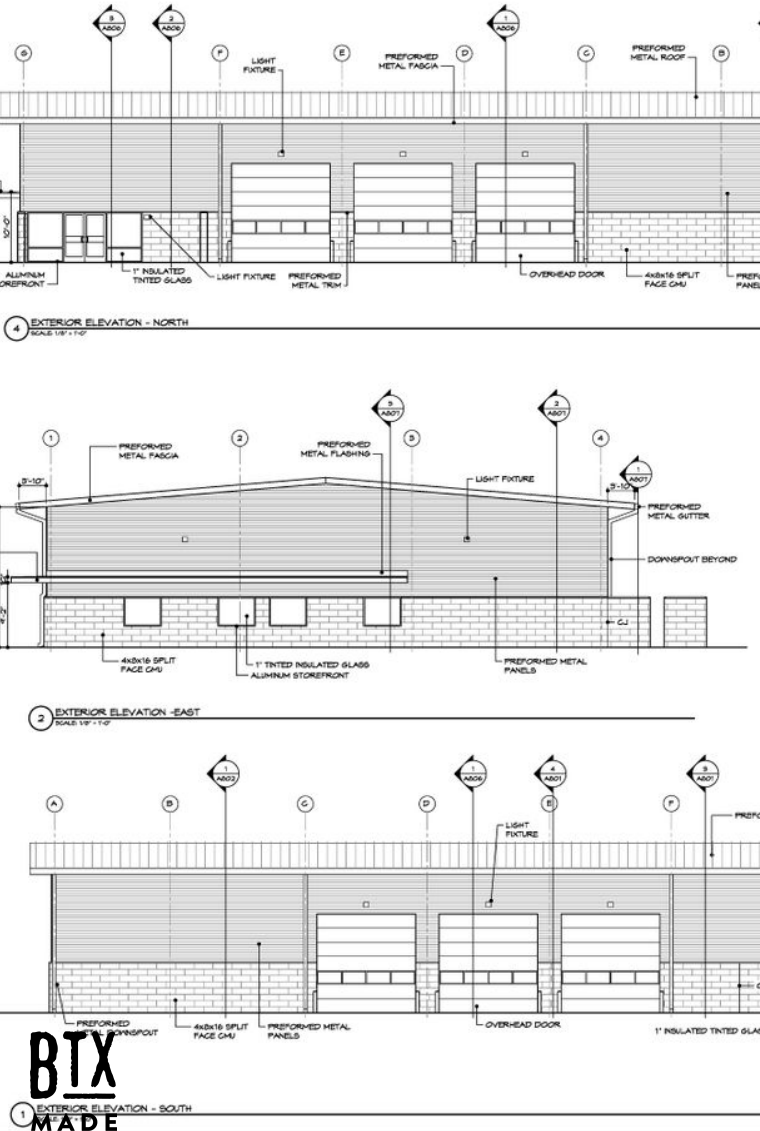




Parks - Capital Project Updates

- **Burleson Bark Park: Now open. Received update that shelter will not be delivered until September 2022.**
- **Cemetery Expansion: Forms, grading and foundation work underway.**
- **Splash Pad: forming for concrete in process. Underground installations substantially completed.**
- **Bailey Lake and Chisenhall Parking Lot Expansions: updated conceptals and OPCC completed. 60% plans underway.**
- **Fire Station 16 Memorial Garden: hardscape substantially completed. Irrigation installation underway.**
- **Village Creek Trail: 90% plans underway. Reviewing significant crossing points and sign packages. Application submitted for Texas Historical Commission for review.**

Parks - Capital Project Updates (Continued)



- **Shannon Creek - surveying and geotechnical services in process to be completed by mid-May 2022**
- **Cindy - submittals in; expected completion date of Summer 2022**
- **Claudia's - submittals in; expected completion date of September 2022**
- **Parks Annex Building -pre-bid scheduled for April 12, 2022**
- **Prairie Timber - construction for trail/drainage improvements in progress. Playground installation in progress with expected completion of late April 2022**



General Parks Updates

- **Plant replacements at Animal Shelter, Plaza, and the BRick**
- **New plant bed at the BRiCK**
- **Flume clean out at Meadowcrest**
- **Mowing and landscape contracts began in March**
- **Litter Contract begins mid-April**
- **Broadcast spring fire ant treatments complete, individual mound treatments as needed.**



General Parks Updates

- **growing season mowing began mid-March**
- **irrigation repairs completed**
- **concrete pads poured for new furnishings**
- **waste receptacles installed**
- **picnic tables installed**
- **park benches installed**

Parks Community Updates



- **Awarded Tree City USA for 33rd consecutive year - proclamation presented by City Council on April 18, 2022**
- **Arbor Day tree planting events scheduled for April 29 at Clark Park and April 30 at Prairie Timber Park - events begin at 10 AM**
- **Community cleanup events took place on April 2**
 - Coyote Loop Trail - Rotary Club, KBB, and Clinkscale Elementary
 - Chisenhall Hike/Bike Trail - Burleson MTB Riders

Certified Playground Safety Inspector

Parks Superintendent, Daniel Shafer became a Certified Playground Safety Inspector (CPSI) which certifies:

- Comprehensive training for playground hazard identification and risk management in the nation
- Expert knowledge for establishing highest level of playground safety program for parks agencies













Learning and Development - TRAPS, Southwest Parks, and outdoor nature class at Wakefield Park Nature Area



Feedback?



City of Burleson

Parks Board

BRiCk Conference Room
550 NW Summercrest Blvd
Burleson, TX 76028

AGENDA INFORMATION SHEET

DEPARTMENT: Parks & Rec

DATE: 04/14/2022

Subject:

Community Announcements:
Attached

Attachments

Community Announcements

Respectfully submitted:

Jen Basham, CPRE
Director
Parks and Recreation
817-426-9201
jbasham@burlesontx.com

RECREATION PROGRAMS/EVENTS CALENDAR

2022
APRIL

SUN	MON	TUE	WED	THU	FRI	SAT
				Tap & Dance Homeschool PE Tae Kwon Do	1	2 Light Up the Night Open Art
3	4 Women's Self Defense	5 Archery Woodshop Homeschool PE Tap & Dance Tae Kwon Do	6	7 Volleyball 101 Tap & Dance Homeschool PE Tae Kwon Do	8 Junior Master Gardener	9 Open Art
10	11	12 Archery Woodshop Homeschool PE Tap & Dance Tae Kwon Do	13	14 Volleyball 101 Tap & Dance Homeschool PE Tae Kwon Do	15 Junior Master Gardener Parents Night Out Parents Day Out	16 Open Art
17	18	19 Archery Woodshop Homeschool PE Tap & Dance Tae Kwon Do	20	21 Volleyball 101 Tap & Dance Homeschool PE Tae Kwon Do	22 Junior Master Gardener Earth Day	23 Open Art Canning Workshop
24	25	26 Archery Woodshop Homeschool PE Tap & Dance Tae Kwon Do	27	28 Volleyball 101 Tap & Dance Homeschool PE Tae Kwon Do	29 Junior Master Gardener Arbor Day Celebration	30 Open Art Arbor Day Celebration Far Out Camp Out

Programs that are not listed:

Ongoing Fitness Classes and Athletic Leagues (Basketball, Softball, and Volleyball)