

BURLESON PARKS ADVISORY BOARD  
February 9, 2023  
MINUTES

Call to Order – 6:03 PM

Roll Call

Board Members Present

Shannan Sutter  
Lindsey Cobb  
Sherry Scott  
Matthew Quinn  
Michael Massey

Board Members Absent

Nathan Nakamura

Staff in Attendance:

Jen Basham (Director of Parks and Recreation)  
David Lopez (Deputy Director, Parks)  
Kerry Montgomery (Senior Administrative Secretary)

Guests

None

**1. Call to order: 6:02 PM**

**2. General**

**A. Consider approval of the January 5, 2023 meeting minutes. (Staff presenter: Kerry Montgomery, Senior Administrative Secretary)**

A motion was made by Michael Massey to accept the minutes as presented. Shannan Sutter seconded the motion. The motion passed 5-0, with Nathan Nakamura being absent.

**B. Consider recommending approval of a contract with Hellas Construction, Inc. through a cooperative purchasing agreement with BuyBoard contract 641-21 in the amount of \$549,675.00 for the conversion of the Arabian infield at Chisenhall Fields to synthetic turf. (Staff presenter: David Lopez, Deputy Director of Parks)**

Staff provided background including issues occurring in the existing field, warranting the need to convert the existing clay infield of Arabian Field at Chisenhall Fields sports complex to synthetic turf. This conversion improves playability after rain events and enhances accessibility with even playing surface to maximize field usage. The original budget for this projected was estimated at \$500,000.00. Due to extensive subgrade stabilization work required per geotechnical reports, an additional \$49,675.00 will be required and funded through savings

from the Bartlett Park Soccer Fields Renovation. The CIP provides that an additional field will be completed every year in the next five years. A discussion followed.

Burleson resident, Bill Janusch expressed concerns regarding frequency of injuries on turf, underground utilities that may be affected by the installation, drainage issues and the possibility of ants. Staff answered his concerns that there is a probability of fewer injuries on this material, no conflict with the location of underground utilities, there is proper drainage and the turf is not conducive to attracting ants.

Shannan Sutter made a motion to recommend approval of the construction contract, as presented. Lindsey Cobb seconded the motion. The motion passed 5-0, with Nathan Nakamura being absent.

**C. Consider recommending approval of a contract with Home Run Construction, LLC for the construction of a parking lot for Clark Park in the amount not to exceed \$223,588.06. (Staff presenter: David Lopez, Deputy Director of Parks)**

The project includes concrete paving for a 10-space parking lot with two ADA spaces, lighting, and landscape improvements for Clark Park. Staff provided background on the project and the bid process. Citizen, Bill Janusch was concerned about the subgrade may need stabilization and any unforeseen conditions that may cause added costs. Staff explained that the depth of the concrete is sufficient to hold the weight of vehicles. He asked if the parking lot would be easy to expand in the future. Staff responded that the design team took that into consideration in the final design. A discussion followed.

Lindsey Cobb made a motion to recommend approval of the contract, as presented. Sherry Scott seconded the motion. The motion passed 5-0, with Nathan Nakamura being absent.

**3. Citizen Appearances**

None

**4. Reports and discussion items:**

**A. Parks and Recreation Department Updates. (Staff presenter: Jen Basham, Director of Parks and Recreation)**

The board was briefed with a presentation in regards to special events, programming, revenue and capital improvement projects for the BRiCK, Golf, Russell Farm, and Parks.

**5. Community Announcements**

The board was provided a calendar of February recreation activities.

**6. Board requests for future agenda items or reports.**

None

**Adjourn:**

There being no further business, Chairperson, Matthew Quinn adjourned the meeting.

Time – 6:59 PM

  
Kerry Montgomery, Senior Administrative Secretary