

BURLESON PARKS ADVISORY BOARD
June 15, 2023
MINUTES

Call to Order – 6:00 PM

Roll Call

Board Members Present

Shannan Sutter
Ashli Logan
Lindsey Cobb
Sherry Scott
Matthew Quinn
Michael Massey
Tyler Knox

Board Members Absent

Nathan Nakamura
Chris Schott

Staff in Attendance:

Jen Basham (Director of Parks and Recreation)
David Lopez (Deputy Director, Parks)
Kerry Montgomery (Senior Administrative Secretary)

Guests

None

1. Call to order: 6:00 PM

2. Approve the minutes from the previous meeting.

A. Consider approval of the May 11, 2023 meeting minutes. (Staff presenter: Kerry Montgomery, Senior Administrative Secretary)

A motion was made by Shannan Sutter to accept the minutes as presented. Michael Massey seconded the motion. The motion passed 7-0, with Nathan Nakamura and Chris Schott being absent.

3. Citizen Appearances

None

4. Reports and discussion items:

A. Receive a report, hold a discussion and provide staff feedback regarding the 2024-2028 parks and recreation capital improvement plan. (Staff presenter: Jen Basham, Director of Parks and Recreation)

Staff presented their proposal for the 2024 - 2028 capital improvement plan, and an optional plan at the request of council. A discussed followed. Tyler Knox made a motion to

recommend the CIP as presented and not the optional plan. Lindsey Cobb seconded the motion. The motion passed 6-0, with Chris Schott and Nathan Nakamura being absent.

B. Parks and Recreation Department Updates. (Staff presenter: Jen Basham, Director of Parks and Recreation)

The board was briefed with a presentation in regards to special events, programming, revenue and capital improvement projects for the BRiCk, Golf, Russell Farm, and Parks.

5. Community Announcements

The board was provided a calendar of June recreation activities.

6. Board requests for future agenda items or reports.

Security in parks.

Adjourn:

There being no further business, Chairperson, Matthew Quinn adjourned the meeting.

Time – 7:53 PM


Kerry Montgomery, Senior Administrative Secretary