

BURLESON PARKS ADVISORY BOARD
September 14, 2023
MINUTES

Call to Order – 6:00 PM

Roll Call

Board Members Present

Matthew Quinn
Chris Schott
Ashli Logan
Sherry Scott
Michael Massey
Tyler Knox
Shannan Sutter

Board Members Absent

Lindsey Cobb
Nathan Nakamura

Staff in Attendance:

Jen Basham (Director of Parks and Recreation)
David Lopez (Deputy Director, Parks)
Kerry Montgomery (Senior Administrative Secretary)

Guests

None

1. Call to order: 6:00 PM

2. General

A. Consider approval of the August 24, 2023 meeting minutes. (Staff presenter: Kerry Montgomery, Senior Administrative Secretary)

A motion was made by Sherry Scott to accept the minutes as presented. Ashli Logan seconded the motion. The motion passed 7-0, with Lindsey Cobb and Nathan Nakamura being absent.

B. Consider recommending approval of a contract with Kimley-Horn and Associates, Inc. for a Parks and Recreation master Plan in an amount not to exceed \$100,000.00. (Staff presenter: Jen Basham, Director of Parks and Recreation)

The current Burleson Parks and Recreation Master plan was adopted on December 9, 2019. In order to be eligible for grant opportunities and departmental accreditation, a city's park master plan is required to be updated every five years. In addition to approaching year five of the current master plan, many goals of the existing plan have already been met. A discussion followed.

Shannan Sutter made a motion to recommend moving forward with the Parks Master Plan. Michael Massey seconded the motion. The motion passed 7-0, with Lindsey Cobb and Nathan Nakamura being absent.

3. Citizen Appearances

None

4. Reports and discussion items:

A. Receive August 2023 Monthly Report

Staff reviewed departmental programs, events and revenues for August. A discussion followed.

5. Community Announcements

The board was provided a calendar of events for September 2023. The board was encouraged to attend the NRPA Conference in Dallas in October.

6. Board requests for future agenda items or reports.

Request for and end of year report for Hidden Creek Golf Course at the next meeting. The next meeting will be October 19, 2023

Adjourn:

There being no further business, Chairperson, Matthew Quinn adjourned the meeting.

Time – 6:41 PM



Kerry Montgomery, Senior Administrative Secretary